



# APPLICATION FOR LAW STUDENT INTERNSHIP

Office of the Attorney General  
PL-01, The Capitol, Tallahassee,  
Florida 32399-1050  
Phone 850-414-3300  
Fax: 850-488-5106

## GENERAL INFORMATION

Name:

Address:

City:

State:

Zip:

Phone:

E-mail:

Please indicate the academic term for which you are applying: ☐ Fall ☐ Spring ☐ Summer

Please rank your top **3 choices** for internship in order of preference (*1 being the top pick*)

Units\Locations	Daytona Beach	Ft. Lauderdale	Ft. Myers	Jacksonville	Orlando	Miami	St. Petersburg	Tallahassee	Tampa	Palm Beach
Antitrust										
Capital Appeals										
Civil Legal Services - Child Support Enforcement										
Civil Legal Services - Ethics										
Civil Legal Services - Revenue Litigation										
Civil Litigation										
Civil Litigation - Complex Litigation										
Criminal Appeals										
Consumer Protection										
Cyber Fraud Unit										
Executive Staff (Summer Only)										
Medicaid Fraud Control - Civil Enforcement										
Solicitor General										
Statewide Prosecution										

Are you eligible to receive academic credit for your internship at the OAG? ☐ Yes ☐ No

If no, which law school sponsored Program applies to you doing an OAG internship? A letter from your school is required to support your eligibility for their program.

☐ Law School Stipend Program

☐ School Sponsored Clinic

☐ Pro Bono Program

☐ Other (Specified) \_\_\_\_\_

☐ Volunteer Law Student Internship

**Please provide the contact information of your academic advisor as requested below:**

Academic Advisor Name:

Phone:

E-Mail:

Number of hours per week you are available:

I certify that I have included the required documentation as marked below:

☐ Application

☐ Letter from Advisor or University that you are enrolled and eligible to receive academic credit toward degree.

☐ Letter from Advisor or University that you are enrolled and eligible to participate in a specific school sponsored program. (The specific program must be named.)

☐ Letter from Advisor or University that you are enrolled and in good standing. (Volunteer Law Student Internship)

☐ Resume

☐ Official Transcript

☐ Letter(s) of Recommendation (optional)

Please indicate areas of law in which you have a particular interest.

### ACADEMIC BACKGROUND

Current Law School:

City:	State:	GPA:
Major/Area of Study (if applicable):	Rank:	
Type of degree pursued:	Date degree expected:	
Law Student: <input type="checkbox"/> 1L <input type="checkbox"/> 2L <input type="checkbox"/> 3L		

***If applicable, other colleges/universities from which you have received a degree:***

College/University:		
City:	State:	GPA:
Major/Area of Study (if applicable):	Rank:	
Type of degree earned:	Date degree received:	
College/University:		
City:	State:	GPA:
Major/Area of Study (if applicable):	Rank:	
Type of degree earned:	Date degree received:	

### VOLUNTEER STATEMENT

By means of acknowledgment and signing of this form, I hereby understand and acknowledge that, serving as an intern (or volunteer) for the Office of the Attorney General, Department of Legal Affairs, I will **not** be compensated by or be eligible for any benefits, with the exception of Worker's Compensation benefits, with the State of Florida or the Office of the Attorney General for any work performed by me on a voluntary unpaid basis.

☐ **By marking this box, I acknowledge that I have read and understand this statement.**

### SECURITY SCREENING AUTHORIZATION

By means of acknowledgment and signing of this form, I hereby authorize the Office of the Attorney General to conduct a preliminary background screening for work purposes, which shall include a criminal background check on the FCIC/NCIC database.

I understand that this information will be reviewed to determine my fitness and ability to work in the Office of the Attorney General and hereby waive the confidential nature of any of this information, for this purpose. I understand that the Office of the Attorney General is entitled to conduct this security check pursuant to Sec. 110.1127 and Chap. 435, Fla. Stat.

☐ **By marking this box, I acknowledge that I have read and understand this statement.**

Last 4 digits of Social Security #	Date of Birth	Any Aliases
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## BACKGROUND INFORMATION

Are you a U.S. citizen, or legally authorized to work in the U.S.? ☐ Yes ☐ No

The Office of the Attorney General is a criminal justice agency within the definition of §943.045, Fla. Stat. Interns must report adult criminal history information regardless of whether such records have been sealed or expunged.

Have you ever been arrested for a crime or charged with committing a crime that is a felony or a misdemeanor? ☐ Yes ☐ No

Have you ever had criminal charges against you dropped or dismissed, or have you ever participated in a pretrial intervention or diversion program? ☐ Yes ☐ No

If "Yes", to what charge(s)?

Where arrested/charged (State and County)?

Date of arrest/charge:

Plea:

Final Disposition:

Was this the only time you have been arrested? ☐ Yes ☐ No

If no, attach additional sheets to provide the above requested information for each arrest.

Have you ever been convicted of a crime which is a felony or a misdemeanor? ☐ Yes ☐ No

If "Yes", to what charge(s)?

Plea:

What was the sentence?

Where Convicted?

Date of Conviction?

Was this the only time you have been convicted? ☐ Yes ☐ No

If no, attach additional sheets to provide the above requested information for each conviction.

Have you ever pled Nolo Contendere or guilty or had adjudication of guilt withheld for a crime which is a felony or misdemeanor? ☐ Yes ☐ No

If "Yes", to what charges?

What was the Sentence?

Where Convicted?

Date of Conviction?

Was this the only time you pled Nolo Contendere, guilty or had adjudication of guilt withheld? ☐ Yes ☐ No

If no, attach additional sheets to provide the above requested information for each offense.

**NOTE:** A "Yes" answer to these questions will not necessarily bar you from an internship opportunity. The nature, severity, and date of the offense/arrest in relation to the position to which you are appointed will be considered.

## CERTIFICATION

I am aware that any omissions, falsifications, misstatements or misrepresentation above may disqualify me for consideration in the program and, if I am accepted, may be grounds for release from the program at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history, and fitness for employment by employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of the Florida state government for purposes related to internship or volunteer opportunities within the Office of the Attorney General. This consent shall continue to be effective during my internship or period as a student volunteer if I am accepted. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are true, correct, and made in good faith.

☐ I ACKNOWLEDGE ALL THE ABOVE TERMS

Signature: \_\_\_\_\_

Name: (Please print first, middle and last name): \_\_\_\_\_

**Antitrust:** The Division's primary focus is the enforcement of state and federal antitrust laws through civil investigations and litigation under authority granted the Attorney General pursuant to Chapter 542, Florida Statutes. The Division also seeks to preserve competition by reviewing proposed mergers and acquisitions that may adversely affect Floridians. Additionally, the Division provides antitrust counsel for the State and its agencies and serves as a competition advocate in that role.

**Consumer Protection:** The Consumer Protection Division is the civil enforcement authority for violations of the Florida Deceptive and Unfair Trade Practices Act. The Division has investigative and litigation responsibilities to enforce state and federal consumer protection laws against entities and individuals that engage in unconscionable, deceptive or unfair practices. The Division investigates a wide range of business practices, litigates in state and federal court, and obtains settlements or judgments that return money to consumers and require injunctive and statutory relief. The Division also partners with other state attorneys general as well as state and federal agencies in joint enforcement efforts.

**Criminal and Capital Appeals Division:** The Criminal and Capital Appeals Division represents and defends State prosecutions in all criminal appeals in the five state courts of appeal, the Florida Supreme Court and federal courts. The five criminal bureaus provide legal assistance to the state attorneys. The Capital Appeals Bureau handles death penalty litigation statewide before the Florida Supreme Court and federal courts.

**Civil Litigation Division and Bureaus:** The Civil Litigation Division represents the State, its agencies, officers, employees, and agents, at the trial and appellate levels in both state and federal courts. The Attorney General also has common law duties and responsibilities to protect the public's interest which are assigned to the Division. The Division represents the state in class action civil lawsuits and handles civil actions which include administrative, bankruptcy, corrections, eminent domain, employment, forfeitures, foreclosures, state programs, and tort litigation.

**Complex Litigation Bureau:** The Complex Litigation Bureau represents the interests of the in high-impact, high-visibility cases, generally involving constitutional challenges, first-time statutory interpretation, or complex management, including simultaneous litigation in multiple jurisdictions on the same legal issues. The Bureau also handles time-sensitive litigation such as temporary injunction matters and elections cases. The Bureau provides a high level of legal analysis often under tight deadlines on matters that have a high impact on both the Attorney General's Office and the citizens of the State.

**Civil Litigation Bureaus:** The Civil Litigation Bureaus are "generalist" Bureaus that are charged with defending a wide variety of civil litigation and civil rights actions. The Bureaus represent the State and its employees – including the judiciary, prosecutors, and public defenders – in matters related to correctional systems, employment and related pre-suit matters, bankruptcy, torts, forfeitures, and eminent domain.

**Civil Legal Services Division:** The Civil Legal Services Division provides legal services required by a State Agency/Department in the State of Florida through contracts with said agencies. These services include, but are not limited to, legal representation in the Division of Administrative Hearings, Circuit Court, Appellate Courts, and provide a full range of general counsel services for the agencies in the State of Florida. The Civil Legal Services Division provides quality legal services to all agencies and boards to ensure the interests of the State and its taxpayers are served in the legal arena.

**Child Support Enforcement Bureau:** The Child Support Enforcement Bureau represents the Department of Revenue in 12 of Florida's 67 counties. Services include some of the following actions: Establishment of Paternity, Support, Paternity and Support, Enforcement of Child Support Orders, and Modifications of Child Support Orders. The Bureau also provides appellate representation for those cases throughout the state. Attorneys appear in front of Hearing Officers, Magistrates, Circuit Court Judges, and Administrative Judges.

**Revenue Litigation Bureau:** The Revenue Litigation Bureau represents the Florida Department of Revenue and the State in contested tax assessments, refund claims, and other matters involving the administration of Florida's tax laws. The Bureau also represents the Florida Department of Revenue in matters involving the Department's ad valorem (property tax) tax responsibilities, in conjunction with county property appraisers and tax collectors. This representation is statewide and includes all state and federal jurisdictions.

**Ethics Bureau:** Most state and local government employees, as well as elected and appointed officials, are subject to the Florida Code of Ethics, Chapter 112, Part III, Florida Statutes. The Florida Commission on Ethics investigates sworn complaints ranging from erroneous financial disclosure filings to misuse of office. The Ethics Bureau, within the Office of the Attorney General, prosecutes potential violations before the Division of Administrative Hearings under Chapter 120, Florida Statutes. This bureau provides attorneys who serve as the Ethics Commission's prosecutors, or "Advocates."

**Lemon Law:** The Lemon Law Arbitration Division enforces manufacturer and dealer compliance with Florida's motor vehicle "Lemon Law," and provides a forum for resolution of disputes between consumers and manufacturers. The Division is statutorily responsible for reviewing and determining whether certification of manufacturer-sponsored informal dispute resolution programs is appropriate and monitoring the RV Mediation/Arbitration Program, an industry-sponsored dispute resolution program for recreation vehicle disputes.

**Medicaid Fraud Control Unit:** The Medicaid Fraud Control Unit (MFCU) investigates and prosecutes fraud involving providers that intentionally defraud the state's Medicaid program through fraudulent billing practices. The MFCU investigates allegations of patient abuse, neglect, and exploitation in facilities receiving payments under the Medicaid program, such as nursing homes, facilities for the mentally and physically disabled, and assisted living facilities. The MFCU investigates a wide range of misconduct originating primarily from fraudulent billing schemes. The most common schemes involve doctors, dentists, clinics and other health care providers billing for services never performed, over billing for services provided, or billing for tests, services and products that are medically unnecessary.

**Statewide Prosecution:** The Office of Statewide Prosecution prosecutes specific crimes that impact two or more judicial circuits in the State. Working regularly with state and federal counterparts, the office focuses on complex, often large scale, organized criminal activity. The Office is authorized to act throughout Florida and works closely with law enforcement and State Attorneys to coordinate the prosecutions of multi-circuit violations of State law.

**Cyber Fraud Enforcement Unit:** The Cyber Fraud Enforcement Unit combines the resources of the Office of Statewide Prosecution and the Consumer Protection Division to combat cybercrimes related to fraud and identity theft. Assistant Statewide Prosecutors in the unit work with law enforcement to investigate and prosecute multi-circuit crimes facilitated by the internet. Consumer Protection Assistant Attorney Generals enforce the Florida Deceptive and Unfair Trade Practices Act and protect consumers from internet and technology-based scams and fraud.

**Office of the Solicitor General:** The Office of the Solicitor General is responsible for handling the State's most sensitive and complex litigation, supervising the State's civil and criminal appeals, and advising the Attorney General, especially on amicus curiae matters and multi-state litigation. The Office frequently briefs and argues cases in both state and federal court.