

#### PAM BONDI ATTORNEYGENERAL STATE OF FLORIDA

# OFFICE OF THE ATTORNEY GENERAL Consumer Protection Division

PL-01 The Capitol Tallahassee, FL 32399-1050 Phone (850) 414-3300 Fax (850) 488-4483 http://www.myfloridalegal.com

#### **INSTRUCTION SHEET**

Please be sure to read the following information before you fill out the attached affidavit complaint form:

- 1. Please print or type the information you are providing so that it is legible.
- 2. Be sure to have your signature notarized on page 4; otherwise, we may not be able to use your affidavit should any court proceedings be brought.
- 3. Please include the following materials with your affidavit, where applicable. Please send us copies, front and back, and retain the originals for your records:
  - o A copy of any or all of the advertisements
  - o Any solicitations and promotional materials you received
  - The front and back of checks and/or any other documents (receipts, charge slips, money orders, etc.) showing payment for the goods or services
  - o The front and back of any contracts. Any correspondence between you and the company, as well as any other correspondence relevant to your complaint.
  - Any documents showing you attempted to, or did in fact, obtain a refund, or any other attempts to resolve your complaint.

An Affirmative Action Opportunity Employer

#### PROMPTLY RETURN THIS AFFIDAVIT TO THE ADDRESS CHECKED BELOW:

- ☐ Office of the Attorney General Consumer Protection Division **Tallahassee Bureau** PL-01 – The Capitol Tallahassee, FL 32399-1050 (850) 414-3600
- □ Office of the Attorney General Consumer Protection Division **Jacksonville Bureau**1300 Riverplace Boulevard Suite 405
  Jacksonville, FL 32207
  (904) 348-2720
- ☐ Office of the Attorney General Consumer Protection Division South Florida Bureau Ft. Lauderdale Office 110 SE 6<sup>th</sup> Street, 9<sup>th</sup> Floor Ft. Lauderdale, FL 33301 (954) 712-4600
- ☐ Office of the Attorney General Consumer Protection Division South Florida Bureau West Palm Beach Office 1515 No. Flagler Drive, Suite 900 West Palm Beach, FL 33401 (561) 837-5000
- ☐ Office of the Attorney General Consumer Protection Division South Florida Bureau Miami Office

  Rivergate Plaza, 5<sup>th</sup> Floor 444 Brickell Avenue Miami, FL 33131 (305) 377-5850
- ☐ Office of the Attorney General Consumer Protection Division **Orlando Bureau** 135 W. Central Boulevard Suite 1000 Orlando, FL 32801 (407) 999-5588

☐ Office of the Attorney General Consumer Protection Division **Tampa Bureau** Concourse Center 4, Suite 325 3507 E. Frontage Road Tampa, FL 33607 (813) 287-7950

## $\underline{A\,F\,F\,I\,D\,A\,V\,I\,T}$

**BEFORE ME**, the undersigned authority, this day personally appeared:

NAME(Mr./Mrs./Ms.)
(Print or type name)
ADDRESS
Date of Birth
<b>TELEPHONE</b> - Home ()Work ()
to me well known, and who, after being duly sworn and deposed, upon his/her personal knowledge, states:
1. I have a complaint against (person/ company name, address, and telephone)
(person/ company name, address, and telephone)
2. I first learned of this person or company through (example - telephone, mail, newspaper ad)
(Please attach the advertisement, mailing piece or other documents received)
3. Clearly and in detail, please state your complaint below and on the back of this page.
Describe events in the order in which they occurred, including the dates, times, and names of
individuals you dealt with. Include in this section a description of the goods, products or services
you purchased or rented or for which you were solicited, and describe in as much detail as
possible any statements or representations made to you regarding the goods or services. If
misrepresentations were made to you, please state them as specifically as you can. You may
attach additional pages if necessary.


4. I have paid \$ to in the form (name of person or company)
(check, money order, cash, etc. <u>IMPORTANT</u> : You must attach copies of front and back of checks, or any receipts showing proof of payment, if you are seeking a refund.)
5. I have received a full or partial refund in the amount of \$
from (the company, your credit card company, etc. Please
attach copies of these items.)
6. In order to resolve this complaint, I would like (example - a refund, cancellation of the
contract, etc.)
7. I have attached the following documents in support of my complaint (please refer to the
Instruction Sheet to ensure you have enclosed all necessary documents):

### 8. FURTHER AFFIANT SAYETH NAUGHT.

	(Your Signature)	
SWORN TO AND SUBSCRIBED BEFORE ME this	day of	
STATE OF		
COUNTY OF		
My commission expires:	Notary Public	
(Print, type or stamp commissioned name of Notary Public)		
Personally known or Produced identification		
Type of identification produced:		