

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 1

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$53,645.51	\$53,645.51	100%	0.875
Personnel Narrative:	Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.			
Sub-Total	\$53,645.51	\$53,645.51		0.875

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 1
 Hours per week = 35
 Hourly Rate = \$22.28

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$40,549.60	\$1,559.60
FICA	7.65%	\$3,102.04	\$119.31
Retirement	5%	\$2,027.48	\$77.98
Health Ins.		\$7,291.84	\$280.46

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Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$652.85	\$25.11
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$53,645.51	\$2,063.29

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 10**

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Intake Victim Advocate	\$46,558.88	\$46,558.88	100%	0.875

Personnel Narrative: Existing position. Please see Intake Victim Advocate 100% job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$46,558.88	\$46,558.88		0.875
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 10
Hours per week = 35
Hourly Rate = \$17.14

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$31,194.80		\$31,194.80	\$1,199.80
FICA		7.65%	\$2,386.40	\$91.78

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VOCA Personnel Budget: 10

Retirement	5%	\$1,559.74	\$59.99
Health Ins.		\$10,894.00	\$419.00
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$502.24	\$19.32
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$46,558.88	\$1,790.73

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 11**

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Intake Victim Advocate	\$44,812.25	\$33,609.19	75%	0.65625

Personnel Narrative: Existing position. Please see Intake Victim Advocate 75% job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$44,812.25	\$33,609.19		0.65625
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Agency Contribution for Personnel Expenses	\$11,203.06
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Pay Schedule: (choose one from the drop-down menu)	Bi-Weekly
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Position Number: 11

Hours per week = 35

Hourly Rate = \$18.57

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$33,797.40		\$33,797.40	\$1,299.90
FICA		7.65%	\$2,585.50	\$99.44

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VOCA Personnel Budget: 11

Retirement	5%	\$1,689.87	\$65.00
Health Ins.		\$6,173.64	\$237.45
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$544.14	\$20.93
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$44,812.25	\$1,723.55

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 12

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Volunteer Coordinator	\$49,089.34	\$36,817.00	75%	0.65625
Personnel Narrative:	Existing position. Please see Volunteer Coordinator job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.			
Sub-Total	\$49,089.34	\$36,817.00		0.65625

Agency Contribution for Personnel Expenses \$12,272.34

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 12
 Hours per week = 35
 Hourly Rate = \$20.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$36,400.00	\$1,400.00
FICA	7.65%	\$2,784.60	\$107.10
Retirement	5%	\$1,820.00	\$70.00

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VOCA Personnel Budget: 12

Health Ins.		\$7,477.00	\$287.58
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$586.04	\$22.54
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$49,089.34	\$1,888.05

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 13**

Agency Name: South Brevard Women's Center, Inc.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Safe House Advocate	\$43,018.40	\$43,018.40	100%	0.875

Personnel Narrative: Existing position. Please see Safe House Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$43,018.40	\$43,018.40		0.875
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 13
Hours per week = 35
Hourly Rate = \$17.31

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$31,504.20		\$31,504.20	\$1,211.70
FICA		7.65%	\$2,410.07	\$92.70

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VOCA Personnel Budget: 13

Retirement	5%	\$1,575.21	\$60.59
Health Ins.		\$7,000.00	\$269.23
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$507.22	\$19.51
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$43,018.40	\$1,654.55

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
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VOCA Personnel Budget: 14**

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Safe House Advocate	\$10,021.18	\$10,021.18	100%	0.4
Personnel Narrative:	Existing position in Safe House. Please see Safe House Advocate job description for responsibilities. Benefits based on estimated cost during contract period.			
Sub-Total	\$10,021.18	\$10,021.18		0.4

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 14
Hours per week = 16
Hourly Rate = \$11.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$9,152.00		\$9,152.00	\$352.00
FICA		7.65%	\$700.13	\$26.93
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

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Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$147.35	\$5.67
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$10,021.18	\$385.43

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: South Brevard Women's Center, Inc.
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VOCA Personnel Budget: 15

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Safe House Advocate	\$10,021.18	\$10,021.18	100%	0.4
Personnel Narrative:	Existing position in Safe House. Please see Safe House Advocate job description for responsibilities. Benefits based on estimated cost during contract period.			
Sub-Total	\$10,021.18	\$10,021.18		0.4

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 15
 Hours per week = 16
 Hourly Rate = \$11.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$9,152.00	\$352.00
FICA	7.65%	\$700.13	\$26.93
Retirement	0%	\$0	\$0
Health Ins.		\$0	\$0

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VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

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VOCA Personnel Budget: 15

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$147.35	\$5.67
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$10,021.18	\$385.43

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
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VOCA Personnel Budget: 16

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Safe House Advocate	\$10,021.18	\$10,021.18	100%	0.4

Personnel Narrative: Existing position in Safe House. Please see Safe House Advocate job description for responsibilities. Benefits based on estimated cost during contract period.

Sub-Total	\$10,021.18	\$10,021.18		0.4
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 16
 Hours per week = 16
 Hourly Rate = \$11.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$9,152.00		\$9,152.00	\$352.00
FICA		7.65%	\$700.13	\$26.93
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

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VOCA Personnel Budget: 16

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$147.35	\$5.67
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$10,021.18	\$385.43

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: South Brevard Women's Center, Inc.
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VOCA Personnel Budget: 2

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$48,458.74	\$48,458.74	100%	0.875

Personnel Narrative: Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$48,458.74	\$48,458.74		0.875
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 2
 Hours per week = 35
 Hourly Rate = \$20.86

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$37,965.20	\$1,460.20
FICA	7.65%	\$2,904.34	\$111.71
Retirement	5%	\$1,898.26	\$73.01
Health Ins.		\$5,058.00	\$194.54

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VOCA Personnel Budget: 2

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$611.24	\$23.51
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$48,458.74	\$1,863.80

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 3

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$43,246.34	\$43,246.34	100%	0.875

Personnel Narrative: Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$43,246.34	\$43,246.34		0.875
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 3
 Hours per week = 35
 Hourly Rate = \$18.29

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$33,287.80	\$1,280.30
FICA	7.65%	\$2,546.52	\$97.94
Retirement	5%	\$1,664.39	\$64.02
Health Ins.		\$5,190.00	\$199.62

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VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

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VOCA Personnel Budget: 3

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$535.93	\$20.61
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$43,246.34	\$1,663.32

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 4

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$45,302.76	\$45,302.76	100%	0.875
Personnel Narrative:	Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.			
Sub-Total	\$45,302.76	\$45,302.76		0.875

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 4
 Hours per week = 35
 Hourly Rate = \$19.54

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$35,562.80	\$1,367.80
FICA	7.65%	\$2,720.55	\$104.64
Retirement	5%	\$1,778.14	\$68.39
Health Ins.		\$4,647.00	\$178.73

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

Grant No.: VOCA-2019-South Brevard Women's Cen-00016

Version Date: 07/11/2019 13:08:37

VOCA Personnel Budget: 4

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$572.56	\$22.02
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$45,302.76	\$1,742.41

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 5**

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$42,266.64	\$42,266.64	100%	0.875
Personnel Narrative:	Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.			
Sub-Total	\$42,266.64	\$42,266.64		0.875

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 5
Hours per week = 35
Hourly Rate = \$18.08

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$32,905.60		\$32,905.60	\$1,265.60
FICA		7.65%	\$2,517.28	\$96.82
Retirement		5%	\$1,645.28	\$63.28
Health Ins.			\$4,647.00	\$178.73

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 5

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$529.78	\$20.38
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$42,266.64	\$1,625.64

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 6

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate	\$41,206.08	\$41,206.08	100%	0.875
Personnel Narrative:	Existing position. Please see Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.			
Sub-Total	\$41,206.08	\$41,206.08		0.875

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 6
 Hours per week = 35
 Hourly Rate = \$17.57

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$31,977.40	\$1,229.90
FICA	7.65%	\$2,446.27	\$94.09
Retirement	5%	\$1,598.87	\$61.50
Health Ins.		\$4,647.00	\$178.73

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

Grant No.: VOCA-2019-South Brevard Women's Cen-00016

Version Date: 07/11/2019 13:08:37

VOCA Personnel Budget: 6

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$514.84	\$19.80
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$41,206.08	\$1,584.85

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 8

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Sexual Assault Victim Advocate	\$49,488.61	\$12,372.15	25%	0.21875

Personnel Narrative: Existing position. Please see Sexual Assault Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$49,488.61	\$12,372.15		0.21875
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Agency Contribution for Personnel Expenses \$37,116.46

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 8
 Hours per week = 35
 Hourly Rate = \$20.28

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$36,909.60	\$1,419.60
FICA	7.65%	\$2,823.58	\$108.60
Retirement	5%	\$1,845.48	\$70.98

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 8

Health Ins.		\$7,294.00	\$280.54
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$594.24	\$22.86
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$49,488.61	\$1,903.41

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 9

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Counseling Intake Victim Advocate	\$44,205.26	\$33,153.94	75%	0.65625

Personnel Narrative: Existing position. Please see Counseling Intake Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$44,205.26	\$33,153.94		0.65625
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Agency Contribution for Personnel Expenses \$11,051.32

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 9
 Hours per week = 35
 Hourly Rate = \$18.57

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$33,797.40		\$33,797.40	\$1,299.90
FICA		7.65%	\$2,585.50	\$99.44

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Personnel Budget: 9

Retirement	5%	\$1,689.87	\$65.00
Health Ins.		\$5,566.65	\$214.10
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$544.14	\$20.93
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$44,205.26	\$1,700.20

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37**

VOCA Personnel Budget: Transitional Safe Housing Victim Advocate 7

Agency Name: South Brevard Women's Center, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Transitional Safe Housing Victim Advocate	\$57,904.47	\$28,952.23	50%	0.4375

Personnel Narrative: Existing position. Please see Transitional Safe Housing Victim Advocate job description for narrative of responsibilities. Salary and benefits based on costs anticipated during contract period.

Sub-Total	\$57,904.47	\$28,952.23		0.4375
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Agency Contribution for Personnel Expenses \$28,952.24

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 7

Hours per week = 35

Hourly Rate = \$24.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$43,680.00		\$43,680.00	\$1,680.00
FICA		7.65%	\$3,341.52	\$128.52
Retirement		5%	\$2,184.00	\$84.00

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

Grant No.: VOCA-2019-South Brevard Women's Cen-00016

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VOCA Personnel Budget: Transitional Safe Housing Victim Advocate 7

Health Ins.		\$7,974.00	\$306.69
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.61%	\$703.25	\$27.05
Unemployment (1st \$7K)	0.31%	\$21.70	\$0.83
Other:		\$0	\$0
	TOTAL	\$57,904.47	\$2,227.09

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Contractual/Fee for Service Budget**

Agency name: South Brevard Women's Center, Inc.

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

Individual Therapy- \$25 per unit
Family Therapy- \$12.25 per unit/per person
Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

Contractual Services - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
Name of Business or Contractor: South Brevard Women's Center Budget Narrative: Women's Center therapists will provide individual therapy for victims of violence. Service unit is a 60 minute session. equating to 9,760 units anticipated. Therapy is conducted in 15 min. increments at \$25 per unit.	\$25.00	9,760	\$244,000.00
Name of Business or Contractor: South Brevard Women's Center Budget Narrative: Women's Center therapists will provide group therapy for victims of violence. Service unit is a 90 minute group session. 3,150 units are anticipated. Therapy is conducted in 15 min. increments at \$8 per unit.	\$8.00	3,150	\$25,200.00
Name of Business or Contractor: 211 Brevard Budget Narrative: 211 Brevard will be contracted to answer our 24/7 Domestic Violence Hotline and 24/7 Sexual Assault Helpline. Fees based on quote from 211 Brevard and number of calls anticipated.	\$11.11	1,800	\$19,998.00

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

Grant No.: VOCA-2019-South Brevard Women's Cen-00016

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VOCA Contractual/Fee for Service Budget

Contractual Subtotal

\$289,198.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020
Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
VOCA Operating Budget**

Agency name: South Brevard Women's Center, Inc.

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Training books for therapists, 10 copies per book Budget Narrative: Books for loan to therapists: Cognitive processing therapy for rape victims - \$72 Cognitive processing therapy comprehensive manual \$27 Dialectical behavior therapy skills book \$28 Treatment of anxiety book \$20 Treatment of depression book \$22	10	\$169.00	\$1,690.00
Description of Operating Cost: Staff Local Travel Budget Narrative: VOCA paid and match staff travel to courthouse, safe house, legal, medical needs for direct victim services. Determined by state rate of .445/mi. Based on 2018 travel cost. 6409 miles x .445 =	6,409	\$0.45	\$2,884.05
Description of Operating Cost: Utilities for Melbourne Safe House Budget Narrative: Costs such as electricity, water, phone/internet for Melbourne safe house. Separate facility than Transitional Safe House. Cost determined by 2018 of \$4092. Requesting 100% or \$341 monthly.	12	\$341.00	\$4,092.00
Description of Operating Cost: Utilities for Titusville Safe House Budget Narrative: Costs such as electricity, water, phone/internet for Titusville emergency safe house. Separate facility than Transitional Safe House. Cost determined by 2018 of	12	\$375.50	\$4,506.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
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VOCA Operating Budget**

\$4,506. Requesting 100% or \$375.50 monthly.

Description of Operating Cost:	12	\$1,122.00	\$13,464.00
Utilities for Transitional Safe Housing			

Budget Narrative:
Costs such as electricity, water, phone/internet. Separate facility than Emergency Safe Houses. Cost determined by 2018. Requesting 75%, \$13,464 for \$1,122.16 monthly.

Description of Operating Cost:	8,000	\$0.42	\$3,360.00
Printing - Sexual Assault			

Budget Narrative:
Sexual Assault info & resources cards/brochures/posters, distributed throughout the county (police/ERs/Dr./schools) Items will be pre-approved & include all required statements. Cost det. by previous year budget and printer quotes. 8000 pieces est.

Description of Operating Cost:	16,000	\$0.50	\$8,000.00
Printing - Domestic Violence			

Budget Narrative:
DV info & resources cards/booklets distributed throughout the county (police/ERs/Dr./schools) Items will be pre-approved & include all required statements. Cost det. by printer quotes. Ave cost is \$.50. Agency serves over 10K clients annually.

Description of Operating Cost:	10	\$80.00	\$800.00
Direct Service Costs for Victims - Hotel			

Budget Narrative:
Emergency hotel (if safe house at capacity) and bus passes for victims of violence. Cost determined by 2018 expenses.

Description of Operating Cost:	12	\$7,795.91	\$93,550.92
10% de minimis indirect rate			

Budget Narrative:
Administrative support; payroll, accounting, admin governance/support, include salaries, benefits, office supplies, copiers, utilities at our administrative office, liability insurance, and audit . Based on 2018 expenses.

Description of Operating Cost:	1	\$202.00	\$202.00
Direct Service Costs for Victims - Bus passes			

Budget Narrative:
Bus passes for victims of violence. Cost determined by 2018 expenses. \$202. Client identifier will be provided at reimbursement.

Description of Operating Cost:	12	\$758.00	\$9,096.00
Operations for Transitional Safe Housing			

Budget Narrative:
Costs such as trash, pest control, lawn, security. Separate facility than Emergency

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
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VOCA Operating Budget**

Safe Houses. Cost determined by 2018. Requesting 75%, \$9,096 or \$758 monthly.			
Description of Operating Cost:	12	\$41.00	\$492.00
Operations for Melbourne Safe House			
Budget Narrative:			
Costs such as trash, pest control, lawn, security for Melbourne safe house.			
Separate facility than Transitional Safe House. Cost determined by 2018 of \$492.			
Requesting 100% or \$41 monthly.			
Description of Operating Cost:	12	\$208.00	\$2,496.00
Operations for Titusville Safe House			
Budget Narrative:			
Costs such as trash, pest control, lawn, security for Titusville emergency safe house. Separate facility than Transitional Safe House. Cost determined by 2018 of \$2,496. Requesting 100% or \$208 monthly.			
Operating Subtotal			\$144,632.97

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016**

Version Date: 07/11/2019 13:08:37

VOCA Training Budget: Victim Practitioner Designation and other FCPTI Training for victim advocates PESI online training for Victim Therapists Mindfulness Online course Cognitive behavioral therapy online course Advanced self regulation online course

Agency Name: South Brevard Women's Center, Inc.

Training requested must be to enhance delivery of victim services.
Travel associated with training must adhere to the State of Florida Travel Rules.
If awarded funds in this category, additional information will be required prior to incurring costs associated with training.
The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: Victim Practitioner Designation and other FCPTI Budget Narrative: Required Designation training and other FCPTI courses. Cost includes registration, hotel, and mileage, tolls, and parking fees.	6	\$1,200.00	\$7,200.00
Description of Training Expenses: Training for victim advocates Budget Narrative: Best practices training opportunities not offered through FCPTI for victim services staff. To be pre-approved by VOCA. Includes registration, hotel, mileage, tolls, parking.	4	\$1,000.00	\$4,000.00
Description of Training Expenses: PESI online training for Victim Therapists Budget Narrative: Advanced dialectical behavior training course. This therapy modality guides in treating complex trauma. Skills are needed to work with clients presenting with traumas started early in life and created maladaptive personality & ineffective behaviors.	10	\$150.00	\$1,500.00
Description of Training Expenses: Mindfulness Online course	10	\$200.00	\$2,000.00

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2019-2020

Organization: South Brevard Women's Center, Inc.

Grant No.: VOCA-2019-South Brevard Women's Cen-00016

Version Date: 07/11/2019 13:08:37

VOCA Training Budget: Victim Practitioner Designation and other FCPTI Training for victim advocates PESI online training for Victim Therapists Mindfulness Online course Cognitive behavioral therapy online course Advanced self regulation online course

Budget Narrative:

Victim therapists will learn how to help their clients incorporate techniques in relaxation and regulating emotions.

Description of Training Expenses:	10	\$200.00	\$2,000.00
Cognitive behavioral therapy online course			

Budget Narrative:

Intensive training course to enhance evidence based therapy used to treating clients with mental health issues related to trauma, anxiety, depression and other mental health problems resulted from experience of trauma.

Description of Training Expenses:	10	\$200.00	\$2,000.00
Advanced self regulation online course			

Budget Narrative:

Help victim therapists learn methods to teach clients affected by trauma about the use of emotional regulation which tends to be a challenge for many of our clients presenting with history of severe and chronic trauma symptoms. 10

Training Subtotal			\$18,700.00
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**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016
Version Date: 07/11/2019 13:08:37
Victims Served and Types of Services**

Agency Name: South Brevard Women's Center, Inc.

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

**VOCA Grant Request
(from the Budget Summary Page) \$991,202.37**

# of Victims to be Served	Type of Victim \$991,202.37	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
1000	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$93,571.45	9.44%	100	Violation of a Court Order
500	Adult Sexual Assault	\$46,785.73	4.72%	0	
1500	Adults Sexually Abused/Assaulted as Children	\$140,357.18	14.16%	0	
0	Arson	\$0	0.00%	0	
100	Bullying (Verbal, Cyber or Physical)	\$9,357.15	0.94%	0	
5	Burglary	\$467.86	0.05%	0	
500	Child Physical Abuse or Neglect	\$46,785.73	4.72%	0	
0	Child Pornography	\$0	0.00%	0	
100	Child Sexual Abuse/Assault	\$9,357.15	0.94%	0	
2800	Domestic and/or Family Violence	\$262,000.06	26.43%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
40	Elder Abuse or Neglect	\$3,742.86	0.38%	0	
0	Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other	\$0	0.00%	0	

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2019-2020**

**Organization: South Brevard Women's Center, Inc.
Grant No.: VOCA-2019-South Brevard Women's Cen-00016**

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Victims Served and Types of Services

(Explanation Required)				
0	Human Trafficking: Labor	\$0	0.00%	0
5	Human Trafficking: Sex	\$467.86	0.05%	0
25	Identity Theft/Fraud/Financial Crime	\$2,339.29	0.24%	0
150	Kidnapping	\$14,035.72	1.42%	0
0	Mass Violence (Domestic/International)	\$0	0.00%	0
0	Other Vehicular Victimization (e.g., Hit and Run)	\$0	0.00%	0
3	Robbery	\$280.71	0.03%	0
3750	Stalking/Harassment	\$350,892.94	35.40%	0
10	Survivors of Homicide Victims	\$935.71	0.09%	0
5	Teen Dating Victimization	\$467.86	0.05%	0
0	Terrorism (Domestic/International)	\$0	0.00%	0
Total Victims Served		10593	99.06%	100

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
3000	Information and Referral	0	
1750	Personal Advocacy/Accompaniment	0	
3000	Emotional Support or Safety Services	0	
1000	Shelter/Housing Services	0	
1400	Criminal/Civil Justice System Assistance	0	
2150	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	12300	0	Subtotal of "Other" Services