Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 1

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Family Advocate	\$44,210.74	\$44,210.74	100%	1

Personnel Narrative:

Salary and benefit expenses are actual; we are not budgeting for COLA increases

at this time.

Sub-Total

\$44,210.74

\$44,210.74

1

Agency Contribution for Personnel Expenses

\$0.00

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

1

Hours per week =

40

Hourly Rate =

\$16.83

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$35,006.40		\$35,006.40	\$1,346.40
FICA		7.65%	\$2,677.99	\$103.00
Retirement		0%	\$0	\$0
Health Ins.			\$5,600.00	\$215.38
Life Ins.			\$0	\$0

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 1

Dental Ins.		\$597.99	\$23.00
Workers Comp	0.938	\$328.36	\$12.63
•	%		
Unemployment (1st \$7K)	0%	\$ 0	\$0
Other:			\$0
	TOTAL	\$44,210.74	\$1,700.41

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: 10

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Total Actual Cost (from chart below)	Total Amount	Percent VOCA	VOCA Funded
	VOCA Funded	Funded	FTE
\$54,510.10	\$13,627.53	25%	0.25

Position: Case Coordinator #9

Personnel Narrative: Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$54,510.10 \$13,627.53 0.25

Agency Contribution for Personnel Expenses

Personnel Expenses \$40,882.57

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

10

Hours per week = 40 Hourly Rate = \$21.39

RATE Yearly Per Pay Period Employer Approved Budget Cost **Gross Salary** \$44,491.20 \$44,491.20 \$1,711.20 **FICA** 7.65% \$3,403,58 \$130.91 0% \$0 \$0 Retirement

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 10

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$417.33	\$16.05
•	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$54,510.10	\$2,096.54

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

No

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: 3

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Sub-Total

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	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Case	\$57,288.22	\$14,322.05	25%	0.25
Coordinator #2				

Personnel Narrative:

Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

\$57,288.22

\$14,322.05

0.25

Agency Contribution for Personnel Expenses

\$42,966.17

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

3

Hours per week =

40

Hourly Rate =

\$22.62

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$47,049.60	\$47,049.60	\$1,809.60
FICA	7.659	6 \$3,599.29	\$138.43
Retirement	0%	\$0	\$0

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 3

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938 %	\$441.33	\$16.97
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$57,288.22	\$2,203.39

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: 4

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
(from chart below)	VOCA Funded	Funded	FTE
\$62,844.86	\$15,711.22	25%	0.25

Position: Case Coordinator #3

Personnel Narrative: Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$62,844.86 \$15,711.22 0.25

Agency Contribution for Personnel Expenses \$47,133.64

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 4

Hours per week = 40 Hourly Rate = \$24.19

RATE Yearly Per Pay Period Employer Approved Budget Cost **Gross Salary** \$50.315.20 \$50,315.20 \$1.935.20 **FICA** 7.65% \$3.849.11 \$148.04 4% Retirement \$2,012.61 \$77.41

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 4

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.934	\$469.94	\$18.07
	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$62,844.86	\$2,417.11

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 5

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
(from chart below)	VOCA Funded	Funded	FTE
\$59,170.20	\$14,792.55	25%	0.25

Position: Case Coordinator #4

Personnel Narrative: Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$59,170.20 \$14,792.55 0.25

Agency Contribution for Personnel Expenses \$44,377.65

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 5

Hours per week = 40 Hourly Rate = \$22.62

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$47,049.60	\$47,049.60	\$1,809.60
FICA	7.65%	\$3,599.29	\$138.43
Retirement	4%	\$1,881.98	\$72.38

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 5

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$441.33	\$16.97
	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$59,170.20	\$2,275.78

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: 6

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Case	\$57,741.69	\$14,435.42	25%	0.25
Coordinator #5				

Personnel Narrative:

Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$57,741.69 \$14.435.42 0.25

Agency Contribution for Personnel Expenses

\$43,306,27

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

6

Hours per week = 40 Hourly Rate = \$22.01

	RA ⁻	Em	early ployer Cost	Per Pay Period Approved Budget
Gross Salary	\$45,780.80	\$45,	,780.80	\$1,760.80
FICA	7.6	5% \$3,5	502.23	\$134.70
Retirement	4%	\$1,8	831.23	\$70.43

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 6

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$429.42	\$16.52
·	%		
Unemployment	0%	\$0	\$0
(1st \$7K)	i .		
Other:			\$0
	TOTAL	\$57,741.69	\$2,220.83

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 **VOCA Personnel Budget: 7**

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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Total Actual Cost (from chart below)	Total Amount	Percent VOCA	VOCA Funded
	VOCA Funded	Funded	FTE
\$59,170.20	\$14,792.55	25%	0.25

Position: Case Coordinator #6

Salary and benefit expenses are actual; we are not budgeting for salary increases Personnel Narrative:

at this time.

Sub-Total \$59,170.20 \$14,792.55 0.25

Agency Contribution for Personnel Expenses

\$44,377.65

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

7

Hours per week = 40 \$22.62 Hourly Rate ≠

	RATE	Yearly	Per Pay Period
		Employer	Approved Budget
		Cost	
Gross Salary	\$47,049.60	\$47,049.60	\$1,809.60
FICA	7.65%	\$3,599.29	\$138.43
Retirement	4%	\$1,881.98	\$72.38

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 7

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$441.33	\$16.97
	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$59,170.20	\$2,275.78

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 8

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
(from chart below)	VOCA Funded	Funded	FTE
\$57,288.22	\$14,322.05	25%	0.25

Position: Case Coordinator #7

Personnel Narrative: Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$57,288.22 \$14,322.05 0.25

Agency Contribution for Personnel Expenses \$42,966.17

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 8

Hours per week = 40 Hourly Rate = \$22.62

RATE Per Pay Period Yearly Approved Budget **Employer** Cost **Gross Salary** \$47,049,60 \$47,049.60 \$1.809.60 **FICA** 7.65% \$3,599.29 \$138.43 Retirement 0% \$0 \$0

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 8

Health Ins.		\$5,600.00	\$215.38
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$441.33	\$16.97
·	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$57,288.22	\$2,203.39

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 9

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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Position: Case Coordinator #8

Total Actual Cost	t Total Amount	Percent VOCA	VOCA Funded
(from chart below	y) VOCA Funded	Funded	FTE
\$59,424.78	\$14,856.20	25%	0.25

Personnel Narrative:

Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

Sub-Total \$59,424.78 \$14,856.20 0.25

Agency Contribution for Personnel Expenses

\$44,568.58

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

9

Hours per week =

40

Hourly Rate =

\$25.12

	RAT	E Yearly Employ Cost	er Approved l	
Gross Salary	\$52,249.60	\$52,249	.60 \$2,009	.60
FICA	7.65	% \$3,997.	09 \$153.7	73
Retirement	4%	\$2,089.	98 \$80.3	8

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

> Version Date: 09/06/2019 12:58:53 VOCA Personnel Budget: 9

Health Ins.		\$0	\$0
Life Ins.		\$0	\$0
Dental Ins.		\$598.00	\$23.00
Workers Comp	0.938	\$490.10	\$18.85
-	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$59,424.78	\$2,285.57

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: Case Coordinator #1 2

Agency Name:

Children's Advocacy Center of SWFL, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Sub-Total

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Case	\$59,168.32	\$14,792.08	25%	0.25
Coordinator #1				

Personnel Narrative:

Salary and benefit expenses are actual; we are not budgeting for salary increases

at this time.

\$59,168.32

\$14,792.08

0.25

Agency Contribution for Personnel Expenses

\$44,376.24

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

2

Hours per week =

40

Hourly Rate =

\$22.62

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$47,049.60		\$47,049.60	\$1,809.60
FICA		7.65%	\$3,599.29	\$138.43
Retirement		4%	\$1,881.98	\$72.38
Health Ins.			\$5,600.00	\$215.38

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

Version Date: 09/06/2019 12:58:53

VOCA Personnel Budget: Case Coordinator #1 2

Life Ins.		\$598.00	\$23.00
Dental Ins.		\$0	\$0
Workers Comp	0.934	\$439.44	\$16.90
·	%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$59,168.32	\$2,275.70

Explanation (if applicable):

On-call time is included in salary. Retirement is a match funded up to 4%. Not all employees participate at 4% and some are not yet eligible.

Is this position used as a matching expense Y/N?

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Contractual/Fee for Service Budget

Agency name: Children's Advocacy Center of SWFL, Inc.

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

Individual Therapy- \$25 per unit Family Therapy- \$12.25 per unit/per person Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

Contractual Services - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
Name of Business or Contractor: Individual Therapy Budget Narrative:	\$25.00	10,025	\$250,625.00
One on one client therapy with a therapist. May be received by child victim, non-offending parent(s)/caregiver(s) and/or sibling(s). Services are billed in minute increments at \$25.00			
Name of Business or Contractor: Group Therapy	\$8.00	3,250	\$26,000.00
Budget Narrative: Three or more individuals with similar needs in a therapeutic group led by a	1		
therapist. Services are billed in 15 minute increments at \$8.00			
Name of Business or Contractor: Case management	\$10.00	300	\$3,000.00
Budget Narrative:			
Arrange/coordinate access to services including but not limited to personal advocacy, information and referral, assistance with VOCA forms, follow-up and transportation. One unit of CM is 15 minutes in length and billed at \$10 unit.			
Name of Business or Contractor:	\$650.00	15	\$9,750.00

09/06/2019

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53

VOCA Contractual/Fee for Service Budget

Pyshchological testing, interpretation, evaluation Budget Narrative:

Evaluation of child victims and non-offending family members including tests/evaluation tools determined by licensed, CMS approved psychologist. Cost is no more than \$650 per child and/or parent/caretaker with a max of \$1,800 per victim case.

Contractual Subtotal \$289,375.00

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296 Version Date: 09/06/2019 12:58:53 VOCA Operating Budget

Agency name: Children's Advocacy Center of SWFL, Inc.

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost:	6,600	\$0.45	\$2,970.00
Therapist travel			
Budget Narrative:			
Therapists can travel to another county and / or outer areas of Lee Co	ounty to hold		
therapy sessions with a child victim or his/her family. Annual estimate	d travel is		
6,600 miles reimbursed at a rate of \$0.445			
Description of Operating Cost:	583	\$39.43	\$22,987.69
Administrative Salaries & Benefits			
Budget Narrative:			
Direct costs at 10% (at the units and rate indicated) of the following ac	dministrative		
staff time: the CFO, Financial Assistant and Office Manager for VOCA	\-related		
billing, reporting, other administrative activities.			
Operating Subtotal			\$25,957.69

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

Version Date: 09/06/2019 12:58:53

VOCA Training Budget: Florida Crime Prevention Training

Agency Name: Children's Advocacy Center of SWFL, Inc.

Training requested must be to enhance delivery of victim services.

Travel associated with training must adhere to the State of Florida Travel Rules.

If awarded funds in this category, additional information will be required prior to incurring costs associated with training.

The narrative should include the name and detailed information on the training and a justification for how it will enhance

direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

Click Here

Section 112.061, Florida Statutes- Travel Expenses:

Click Here

Reference Guide for State Expenditures:

Click Here

Training Expenses:

Number	Cost Per Item	Total
4	\$2,000.00	\$8,000.00
		\$8,000.00
		Item

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

Version Date: 09/06/2019 12:58:53 Victims Served and Types of Services

Agency Name: Children's Advocacy Center of SWFL, Inc.

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request (from the Budget Summary Page) \$499,195.08

# of Victims to be Served	Type of Victim \$499,195.08	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
0	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$0	0.00%	15	family violence/witnessing
0	Adult Sexual Assault	\$0	0.00%	0	
20	Adults Sexually Abused/Assaulted as Children	\$20,088.33	4.02%	0	
0	Arson	\$ 0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
0	Burglary	\$0	0.00%	0	
40	Child Physical Abuse or Neglect	\$40,176.67	8.05%	0	
2	Child Pornography	\$2,008.83	0.40%	0	
375	Child Sexual Abuse/Assault	\$376,656.25	75.45%	0	
40	Domestic and/or Family Violence	\$40,176.67	8.05%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
0	Elder Abuse or Neglect	\$0	0.00%	0	
0	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other	\$0	0.00%	0	

Organization: Children's Advocacy Center of Southwest Florida Grant No.: VOCA-2019-Children's Advocacy Cente-00296

Version Date: 09/06/2019 12:58:53
Victims Served and Types of Services

	(Explanation Required)			
0	Human Trafficking: Labor	\$ 0	0.00%	0
3	Human Trafficking: Sex	\$3,013.25	0.60%	0
0	Identity	\$0	0.00%	0
	Theft/Fraud/Financial			
	Crime			
0	Kidnapping	\$0	0.00%	0
0	Mass Violence	\$0	0.00%	0
	(Domestic/International)			
0	Other Vehicular	\$0	0.00%	0
	Victimization (e.g., Hit and			
	Run)			
0	Robbery	\$0	0.00%	0
0	Stalking/Harassment	\$0	0.00%	0
2	Survivors of Homicide	\$2,008.83	0.40%	0
	Victims			
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism	\$0	0.00%	0
	(Domestic/International)			
Total	497	\$484,128.83	96.98%	15
Victims		•		
Served				
				

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
260	Information and Referral	0	
175	Personal Advocacy/Accompaniment	0	
300	Emotional Support or Safety Services	0	
0	Shelter/Housing Services	0	
0	Criminal/Civil Justice System Assistance	0	
497	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	1232	0	Subtotal of "Other" Services