

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

**Organization: City of North Miami Police Department
 Grant No.: VOCA-2018-City of North Miami Polic-00178
 Version Date: 01/14/2019 16:45:17
 VOCA Personnel Budget: Victims Advocate 1**

Agency Name: City of North Miami

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victims Advocate	\$105,649.71	\$79,237.29	75%	0.75
Personnel Narrative:	The CIS assists with the victims of violent crimes such as child abuse, domestic violence and crisis intervention immediately following trauma.			
Sub-Total	\$105,649.71	\$79,237.29		0.75

Agency Contribution for Personnel Expenses \$26,412.42

Pay Schedule: (choose one from the drop-down menu) Weekly

Position Number:

Hours per week = 40
 Hourly Rate = \$30.96

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$64,396.80		\$64,396.80	\$1,238.40
FICA		7.65%	\$4,926.36	\$94.74
Retirement		43.36%	\$27,922.45	\$536.97
Health Ins.			\$7,156.80	\$137.63

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019
Organization: City of North Miami Police Department
Grant No.: VOCA-2018-City of North Miami Polic-00178
Version Date: 01/14/2019 16:45:17
VOCA Personnel Budget: Victims Advocate 1

Life Ins.		\$259.92	\$5.00
Dental Ins.		\$284.04	\$5.46
Workers Comp	0.439	\$283.35	\$5.45
	99%		
Unemployment	6%	\$420.00	\$8.08
(1st \$7K)			
Other:			\$0
	TOTAL	\$105,649.71	\$2,031.73

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019
Organization: City of North Miami Police Department
Grant No.: VOCA-2018-City of North Miami Polic-00178
Version Date: 01/14/2019 16:45:17
VOCA Operating Budget**

Agency name: City of North Miami

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Monthly Wireless Phone Service	12	\$51.00	\$612.00
Budget Narrative: The Victims Advocate will need monthly wireless phone service at \$51 per month x 12 months			
Operating Subtotal			\$612.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019**

**Organization: City of North Miami Police Department
Grant No.: VOCA-2018-City of North Miami Polic-00178
Version Date: 01/14/2019 16:45:17**

**VOCA Training Budget: National Center for Victims of Crime Training Inst National Center for Victims
of Crime Training Inst Hotel and airport transfer National Center for Victims of Crime Training Inst
Child welfare training Institute Hotel:**

Agency Name: City of North Miami

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: National Center for Victims of Crime Training Inst	1	\$600.00	\$600.00
Budget Narrative: Denver Registration: 5 CEUs from training to learn about research, best practices, and effective programs and policies that are victim centered and evidence based.			
Description of Training Expenses: National Center for Victims of Crime Training Inst	4	\$181.00	\$724.00
Budget Narrative: Denver Hotel \$181 per night *4 nights = 724			
Description of Training Expenses: Hotel and airport transfer	4	\$25.00	\$100.00
Budget Narrative: Hotel and airport transfer for National Center for Victims of Crime Training Inst			
Description of Training Expenses: National Center for Victims of Crime Training Inst	1	\$400.00	\$400.00
Budget Narrative: National Center for Victims of Crime Training Inst flight. at \$400			
Description of Training Expenses: Child welfare training Institute Hotel:	1	\$176.00	\$176.00
Budget Narrative: 6 CEU @ \$125 per night x 2 nights with portion paid by Department at total = \$176			
Training Subtotal			\$2,000.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019
Organization: City of North Miami Police Department
Grant No.: VOCA-2018-City of North Miami Polic-00178
Version Date: 01/14/2019 16:45:17
Victims Served and Types of Services**

Agency Name: City of North Miami

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request
(from the Budget Summary Page) \$81,849.29

# of Victims to be Served	Type of Victim \$81,849.29	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
0	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$0	0.00%	5	Attempted Homicide
2	Adult Sexual Assault	\$516.40	0.63%	6	Violation of a court order
0	Adults Sexually Abused/Assaulted as Children	\$0	0.00%	0	
0	Arson	\$0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
0	Burglary	\$0	0.00%	0	
4	Child Physical Abuse or Neglect	\$1,032.80	1.26%	0	
0	Child Pornography	\$0	0.00%	0	
4	Child Sexual Abuse/Assault	\$1,032.80	1.68%	0	
270	Domestic and/or Family Violence	\$69,713.91	85.17%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
1	Elder Abuse or Neglect	\$258.20	0.32%	0	
0	Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other	\$0	0.00%	0	

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019
Organization: City of North Miami Police Department
Grant No.: VOCA-2018-City of North Miami Polic-00178
Version Date: 01/14/2019 16:45:17
Victims Served and Types of Services

(Explanation Required)					
0	Human Trafficking: Labor	\$0	0.00%	0	
0	Human Trafficking: Sex	\$0	0.00%	0	
2	Identity Theft/Fraud/Financial Crime	\$516.40	0.63%	0	
0	Kidnapping	\$0	0.00%	0	
0	Mass Violence (Domestic/International)	\$0	0.00%	0	
0	Other Vehicular Victimization (e.g., Hit and Run)	\$0	0.00%	0	
15	Robbery	\$3,872.99	4.73%	0	
1	Stalking/Harassment	\$258.20	0.32%	0	
7	Survivors of Homicide Victims	\$1,807.40	2.21%	0	
0	Teen Dating Victimization	\$0	0.00%	0	
0	Terrorism (Domestic/International)	\$0	0.00%	0	
Total Victims Served		317	\$79,009.09	96.95%	11

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
60	Information and Referral	250	Follow-up contacts
30	Personal Advocacy/Accompaniment	70	Crisis Counseling
25	Emotional Support or Safety Services	270	Telephone Contacts
0	Shelter/Housing Services	0	
250	Criminal/Civil Justice System Assistance	0	
270	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	1225	590	Subtotal of "Other" Services