Organization: Quigley House, Inc. Grant No.: VOCA-2018-Quigley House, Inc.-00432 Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 1

Agency Name: Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Resident Advocate #1 - Elissa	\$30,771.55	\$30,771.55	100%	1

Jordan

Personnel Narrative: Resident Advocates ensure the on-going operation of the shelter. Answer hotline

calls, conduct intake and exits for participants. Provide information, referral and

advocacy to residential and outreach participants.

1 Sub-Total \$30,771.55 \$30,771.55

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 1

> Hours per week = 40 Hourly Rate = \$13.04

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$27,123.20		\$27,123.20	\$1,043.20
FICA		7.65%	\$2,074.92	\$79.80

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 1

Retirement	3%	\$813.70	\$31.30
Health Ins.		\$0	\$0
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	2.349	\$637.23	\$24.51
SOUTH SEASON SEASON WITH	3775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$30,771.55	\$1,183.52

Explanation (if applicable):

RA has a blended pay of \$13.0385/Hr based on an avg of 10 OT hrs/mo (120 hrs/yr).Base rate is \$12.00/Hr.Currently on 17/18 VOCA grant at same %.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 10

Agency Name: Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Total Actual Cost Total Amount Percent VOCA VOCA Funded (from chart below) VOCA Funded Funded FTE \$34,779.92 \$26,084.94 75% 0.75

Counselor: TBH

Position: Sexual Assault

Personnel Narrative: Provides counseling servs to primary/secondary adult/adolescent victims of

SV.Provides direct servs,responsible for crisis intervention, individual/grp

counseling for outrch/residential clients. Provides professional training/PR for QH as

assigned.

Sub-Total \$34,779.92 \$26,084.94 0.75

Agency Contribution for Personnel Expenses \$8,694.98

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 10

Hours per week = 40 Hourly Rate = \$14.18

RATE Yearly Per Pay Period Employer Approved Budget Cost
Gross Salary \$29,494.40 \$29,494.40 \$1,134.40 FICA 7.65% \$2,256.32 \$86.78

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 10

Retirement	0%	\$0	\$0
Health Ins.		\$1,965.12	\$75.58
Life Ins.		\$31.08	\$1.20
Dental Ins.		\$217.56	\$8.37
Workers Comp	2.349	\$692.94	\$26.65
1-00matc.0	3775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$34,779.92	\$1.337.69

Explanation (if applicable):

Blended rate-\$16.6197/Hr based on avg 6 OT hrs/mo (72 hrs/yr). Base rate-\$16.75/Hr. Not a therapist. Based on 22 pay periods due to position vacancy.

Is this position used as a matching expense Y/N?

No

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 2

Agency Name: Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Resident Adv #2	\$37,731.27	\$37,731.27	100%	1

Amanda Benigno

Personnel Narrative: Resident Advocates ensure the on-going operation of the shelter. Answer hotline

calls, conduct intake and exits for participants. Provides information, referral and

advocacy to residential and outreach participants.

Sub-Total \$37,731.27 \$37,731.27 1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 2

Hours per week = 40 Hourly Rate = \$14.13

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$29,390.40		\$29,390.40	\$1,130.40
FICA		7.65%	\$2,248.37	\$86.48
Retirement		3%	\$881.71	\$33.91

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 2

Health Ins.		\$3,933.24	\$151.28
Life Ins.		\$62.62	\$2.41
Dental Ins.		\$435.59	\$16.75
Workers Comp	2.234	\$656.85	\$25.26
2	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$37,731.27	\$1,451.20

Explanation (if applicable):

RA has a blended pay of \$14.125/Hr based on an avg of 10 OT hrs/mo (120 hrs/yr). Base rate is \$13.00/Hr.Currently on the 17/18 VOCA grant at same %.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 3

Agency Name:

Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Resident	\$33,797.13	\$33,797.13	100%	1

Advocate #3 - Tammy

Slaughter

Personnel Narrative: Resident Advocates ensure the on-going operation of the shelter. Answer hotline

calls, conduct intake and exits for participants. Provides information, referral and

advocacy to residential and outreach participants.

Sub-Total \$33,797.13 \$33,797.13 1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 3

Hours per week = 40 Hourly Rate = \$14.13

RATE Yearly Per Pay Period
Employer Approved Budget
Cost

Gross Salary \$29,390.40 \$29,390.40 \$1,130.40 FICA 7.65% \$2,248.37 \$86.48

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 3

Retirement	3%	\$881.71	\$33.91
Health Ins.		\$0	\$0
Life Ins.		\$62.16	\$2.39
Dental Ins.		\$435.15	\$16.74
Workers Comp	2.234	\$656.85	\$25.26
	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$33,797.13	\$1,299.89

Explanation (if applicable):

RA has a blended pay of \$14.125/Hr based on an avg of 10 OT hrs/mo (120 hrs/yr).Base rate is \$13.00/Hr.Currently on 17/18 VOCA grant at same %.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 **VOCA Personnel Budget: 4**

Agency Name: Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Resident	\$16,456.44	\$16,456.44	100%	0.55
Advocate #9 DT DDN				

Advocate #8 - PT - PRN

Personnel Narrative: Resident Advocates ensure the on-going operation of the shelter. Answer hotline

calls, conduct intake and exits for participants. Provides information, referral and

advocacy to residential and outreach participants.

Sub-Total 0.55 \$16,456.44 \$16,456.44

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 4

> Hours per week = 22 Hourly Rate = \$12.98

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$14,849.12		\$14,849.12	\$571.12
FICA		7.65%	\$1,135.96	\$43.69
Retirement		0%	\$0	\$0

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 4

Health Ins.		\$0	\$0
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	2.349	\$348.87	\$13.42
	3775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$16,456.44	\$632.94

Explanation (if applicable):

RA #8 is now a PT/PRN position so the name of the RA may change from pay period to pay period. Hourly rate is \$13.00/Hr.

Is this position used as a matching expense Y/N?

No

12/19/2018

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 6

Agency Name:

Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Victim Advocate	\$25,261.39	\$25,261.39	100%	1

#1: TBH

Personnel Narrative: The VA is responsible for providing QH adult clients with support services including

safety planning, crisis intervention & assisting victims of DV & SV in obtaining services from the legal/judicial system as well as from social service agencies.

Sub-Total \$25,261.39 \$25,261.39 1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 6

Hours per week = 40 Hourly Rate = \$10.89

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$22,651.20		\$22,651.20	\$871.20
FICA		7.65%	\$1,732.82	\$66.65
Retirement		0%	\$0	\$0

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 6

Health Ins.		\$0	\$0
Life Ins.		\$31.08	\$1.20
Dental Ins.		\$217.56	\$8.37
Workers Comp	2.234	\$506.23	\$19.47
	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$25,261.39	\$971.59

Explanation (if applicable):

Blended pay rate-\$14.125/Hr based on avg 10 OT hrs/mo (120 hrs/yr).Base rate-\$13.00/Hr. Position is currently vacant- wages based on 20 pay periods.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 7

Agency Name:

Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
(from chart below)	VOCA Funded	Funded	FTE
\$62,908.31	\$47,181.23	75%	0.75

Position: Dir of SA & OR Services: J. Rodriguez

Personnel Narrative:

Supervises overall SA Ctr/Outrch client counseling. Direct services-responsible for

providing trauma informed care/crisis intervention, individ/group

counseling(non-diagnostic)for outrch/residential clients. Supervises outrch

counseling staff/interns.

Sub-Total

\$62,908.31

\$47,181,23

0.75

Agency Contribution for Personnel Expenses

\$15,727.08

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

7

Hours per week =

40

Hourly Rate =

\$24.85

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$51,688.00		\$51,688.00	\$1,988.00
FICA		7.65%	\$3,954.13	\$152.08

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 7

Retirement	3%	\$1,550.64	\$59.64
Health Ins.		\$3,935.24	\$151.36
Life Ins.		\$62.50	\$2.40
Dental Ins.		\$440.12	\$16.93
Workers Comp	2.234	\$1,155.18	\$44.43
Minimum and all the state of th	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$62,908.31	\$2,419.55

Explanation (if applicable):

The Director of Sexual Assault & Outreach Services is on current 2017/18 VOCA grant at the same %. (Previously called Dir of SA Services.)

Is this position used as a matching expense Y/N?

No

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 8

Agency Name: Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Sexual Assault	\$37,784.52	\$28,338.39	75%	0.75
TATE PROTECTION OF THE PROTECTION				

Advocate: T. Irvine

Personnel Narrative: Provides court advocacy servs for SA victims & assists in obtaining services thru

criminal justice sys, provides crisis intervention, safety planning, referrals for victims. Not a clinical position. Will participate in PR activities for QH as assigned.

Sub-Total \$37,784.52 \$28,338.39 0.75

Agency Contribution for Personnel Expenses \$9,446.13

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 8

Hours per week = 40 Hourly Rate = \$16.04

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$33,363.20		\$33,363.20	\$1,283.20
FICA		7.65%	\$2,552.28	\$98.16
Retirement		3%	\$1,000.90	\$38.50

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 8

Health Ins.		\$0	\$0
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	2.234	\$745.63	\$28.68
	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$37,784.52	\$1,453.25

Explanation (if applicable):

SA Adv has a blended pay of \$16.0385/Hr based on an avg of 8 OT hrs/mo (96 hrs/yr). Base rate is \$15.00/Hr. On 17/18 VOCA grant at same %.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 9

Agency Name:

Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Outreach	\$45,311.40	\$33,983.55	75%	0.75
O I /A - I - D - D II				

Counselor/Adv: D. Doutt

Personnel Narrative: Provides direct services, provides trauma informed care, crisis intervention,

individual/group counseling (non-diagnostic) for assigned outrch/residential clients. Provides professional training/participates in PR activities for QH as assigned.

Sub-Total \$45,311.40 \$33,983.55 0.75

Agency Contribution for Personnel Expenses \$11,327.85

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

9

Hours per week = 40 Hourly Rate = \$17.36

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$36,108.80		\$36,108.80	\$1,388.80
FICA		7.65%	\$2,762.32	\$106.24
Retirement		3%	\$1,083.26	\$41.66

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 VOCA Personnel Budget: 9

Health Ins.		\$3,930.24	\$151.16
Life Ins.		\$62.16	\$2.39
Dental Ins.		\$435.12	\$16.74
Workers Comp	2.234	\$807.00	\$31.04
	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$45,311.40	\$1,742.75

Explanation (if applicable):

Has a blended pay of \$17.36/Hr based on an avg of 6 OT hrs/mo (72 hrs/yr). Base rate is \$16.50/Hr.On the 17/18 VOCA grant at same %.Not a therapist

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57

VOCA Personnel Budget: Lead Victim Adv/RA: Crystal Watson 5

Agency Name:

Quigley House, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Lead Victim	\$44,724.41	\$44,724.41	100%	1
Adv/RA: Crystal Watson				

Personnel Narrative: Provides information/referrals, case mgt services, safety planning/advocacy to

> clients. Ensures opers/security of the shelter & compliance w/house rules. Conducts exit/intake procedures. Answers hotline calls w/crisis intervention to callers/clients.

Sub-Total \$44,724.41 \$44,724.41 1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 5

> Hours per week = 40 Hourly Rate = \$17.11

	RA	ATE	Yearly	Per Pay Period
		E	Employer	Approved Budget
			Cost	
Gross Salary	\$35,588.80	\$3	35,588.80	\$1,368.80
FICA	7.6	65% \$	2,722.54	\$104.71
Retirement	3%	6 \$	1,067.66	\$41.06

Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

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VOCA Personnel Budget: Lead Victim Adv/RA: Crystal Watson 5

Health Ins.		\$3,930.25	\$151.16
Life Ins.		\$62.16	\$2.39
Dental Ins.		\$435.12	\$16.74
Workers Comp	2.234	\$795.37	\$30.59
	93775		
	%		
Unemployment	1.75%	\$122.50	\$4.71
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$44,724.41	\$1,720.17

Explanation (if applicable):

Lead Vic Adv has a blended pay of \$17.113/Hr based on avg of 10 OT hrs/mo (120 hrs/yr). Base rate is \$15.75/Hr. Currently on 17/18 VOCA grant at same %.

Is this position used as a matching expense Y/N?

Organization: Quigley House, Inc.

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VOCA Operating Budget

Agency name: Quigley House, Inc.

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost:	12	\$800.00	\$9,600.00
Shelter Electricity/Lift Station			
Budget Narrative:			
VOCA to pay 52% of shelter electricity/lift station. Shelter bills are on a se	eparate		
acct. VOCA clients represent approx 66% of shelter population. On curre	nt		
2017/18 VOCA grant at same %.			
Description of Operating Cost:	12	\$300.00	\$3,600.00
Shelter Water/Sewer			
Budget Narrative:			
VOCA to pay 52% of shelter water/sewer. Shelter bills are on a separate	acct.		
VOCA clients represent approx 66% of shelter population. On current 20°	17/18		
VOCA grant at same %.			
Description of Operating Cost:	12	\$112.00	\$1,344.00
Shelter Trash Service			
Budget Narrative:			
VOCA to pay 52% of shelter trash services. Shelter bills are on a separat	te acct.		
VOCA clients represent approx 66% of shelter population. On current 20	17/18		
VOCA grant at same %.			
Description of Operating Cost:	12	\$33.00	\$396.00
Shelter Security			
Budget Narrative:			
VOCA to pay 60% of the shelter security fire alarm systems monthly mon	itoring		
expense. VOCA clients represent approx 66% of shelter population. On o	current		
2017/18 VOCA grant at same %.			
Description of Operating Cost:	12	\$210.00	\$2,520.00
Shelter Lawn Service			
Budget Narrative:			

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Organization: Quigley House, Inc.
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VOCA Operating Budget

VOCA to pay 60% of the shelter lawn service. Shelter bills are on a separate acct. VOCA clients represent approx 66% of shelter population. On current 2017/18 VOCA grant at same %.

Operating Subtotal \$17,460.00

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Organization: Quigley House, Inc.

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VOCA Training Budget: VOCA Required Training

Agency Name: Quigley House, Inc.

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

Click Here

Section 112.061, Florida Statutes- Travel Expenses:

Click Here

Reference Guide for State Expenditures:

Click Here

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per	Total	
		Item		
Description of Training Expenses:	4	\$980.00	\$3,920.00	
VOCA Required Training				
Budget Narrative:				
Tuition, lodging & rental car or gas expense (whichever is less) for 4 VOCA				
Advocates to take the FL Crime Prevention Training Institute's Victim Service	es			
Practitioner Designated Training. All other VOCA personnel have been traine	ed.			
Training Subtotal			\$3,920.00	

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

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Agency Name: Quigley House, Inc.

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request (from the Budget Summary Page) \$345,710.30

# of Victims to be Served	Type of Victim \$345,710.30	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
0	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$0	0.00%	0	
145	Adult Sexual Assault	\$38,708.88	11.20%	0	
0	Adults Sexually Abused/Assaulted as Children	. \$0	0.00%	0	
0	Arson	\$0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
0	Burglary	\$0	0.00%	0	
0	Child Physical Abuse or Neglect	\$0	0.00%	0	
0	Child Pornography	\$0	0.00%	0	
0	Child Sexual Abuse/Assault	\$0	0.00%	0	
1150	Domestic and/or Family Violence	\$307,001.42	88.80%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
0	Elder Abuse or Neglect	\$0	0.00%	0	
0	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other	\$0	0.00%	0	

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Organization: Quigley House, Inc.

Grant No.: VOCA-2018-Quigley House, Inc.-00432

Version Date: 12/19/2018 10:55:57 Victims Served and Types of Services

	(Explanation Required)			
0	Human Trafficking: Labor	\$0	0.00%	0
0	Human Trafficking: Sex	\$0	0.00%	0
0	Identity	\$0	0.00%	0
	Theft/Fraud/Financial			
	Crime			
0	Kidnapping	\$0	0.00%	0
0	Mass Violence	\$0	0.00%	0
	(Domestic/International)			
0	Other Vehicular	\$0	0.00%	0
	Victimization (e.g., Hit and			
	Run)			
0	Robbery	\$0	0.00%	0
0	Stalking/Harassment	\$0	0.00%	0
0	Survivors of Homicide	\$0	0.00%	0
	Victims			
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism	\$0	0.00%	0
	(Domestic/International)			
Total	1295	\$345,710.30	100.00%	0
Victims				
Served				

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be	Type of Service	# of Other Types of Services to be	For other types of services, identify and list
Served		Provided	each separately below.
700	Information and Referral	950	Individual Counseling
650	Personal Advocacy/Accompaniment	900	Crisis Hotline
650	Emotional Support or Safety Services	90	Support Groups
250	Shelter/Housing Services	0	
200	Criminal/Civil Justice System Assistance	0	
284	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	4674	1940	Subtotal of "Other" Services