

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Martin County Sheriff's Office

Grant No.: VOCA-2018-Martin County Sheriff's O-00390

VOCA Personnel Budget: Victim Assistance Advocate 1

Agency Name: Martin County Sheriff's Office

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Assistance Advocate	\$98,027.05	\$73,520.29	75%	0.75

Personnel Narrative: Job description is included with this application showing duties and time allowance estimates for each service that the Victim Advocate provides. Responding to crime scene victims 5%, home visits 35%, liaison 5%, follow-up 50%, case notes 5%

Sub-Total	\$98,027.05	\$73,520.29		0.75
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Agency Contribution for Personnel Expenses	\$24,506.76
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Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 1

Hours per week = 40
Hourly Rate = \$33.70

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$70,096.00		\$70,096.00	\$5,841.33
FICA		7.65%	\$5,362.34	\$446.86
Retirement		8.16%	\$5,719.83	\$476.65
Health Ins.			\$15,322.68	\$1,276.89

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Life Ins.		\$36.00	\$3.00
Dental Ins.		\$705.12	\$58.76
Workers Comp	1.12%	\$785.08	\$65.42
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$0	\$0
	TOTAL	\$98,027.05	\$8,168.92

Explanation (if applicable):

Health premiums and Workers comp rates are based upon the 2017/2018 fiscal year.

FRS rates estimated at a 3% increase over current year.

Is this position used as a matching expense Y/N?

Yes

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VOCA Training Budget: Nova's 45th Annual Training Event in Phoenix, AZ Training needed for recertification N/a N/a N/a N/a N/a

Agency Name: Martin County Sheriff's Office

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: N/a	0	\$0	\$0
Budget Narrative: N/a			
Description of Training Expenses: Training needed for recertification	3	\$333.33	\$999.99
Budget Narrative: Various classes that Florida Crime Prevention offers, such for Victim Services Practitioner Designation. Cost per item is registration fee of \$399. Nova's 45th Annual Training Event in Phoenix,AZ on July 22-25, 2019			
Description of Training Expenses: Nova's 45th Annual Training Event in Phoenix, AZ	1	\$1,000.00	\$1,000.00
Budget Narrative: Will enhance my understanding of a victim advocate position. The latest tools necessary to assist victims of crime. Estimated registration amount is \$500.00, hotel for 3 nights is \$150 per night totaling \$300, Balance left for airfare is \$200.			
Description of Training Expenses: N/a	0	\$0	\$0
Budget Narrative: N/a			
Description of Training Expenses: N/a	0	\$0	\$0
Budget Narrative: N/a			

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recertification N/a N/a N/a N/a N/a

Description of Training Expenses:	0	\$0	\$0
N/a			
Budget Narrative:			
N/a			
Description of Training Expenses:	0	\$0	\$0
N/a			
Budget Narrative:			
N/a			
Training Subtotal			\$1,999.99

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**Organization: Martin County Sheriff's Office
Grant No.: VOCA-2018-Martin County Sheriff's O-00390
Version Date: 12/04/2018 15:41:17
Victims Served and Types of Services**

Agency Name: Martin County Sheriff's Office

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request

(from the Budget Summary Page) \$75,520.29

# of Victims to be Served	Type of Victim \$75,520.29	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
50	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$11,373.54	15.06%	8	Lewd & Lavicious Behavior
4	Adult Sexual Assault	\$909.88	1.20%	4	Missing Persons
0	Adults Sexually Abused/Assaulted as Children	\$0	0.00%	0	
0	Arson	\$0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
20	Burglary	\$4,549.42	6.02%	0	
4	Child Physical Abuse or Neglect	\$909.88	1.20%	0	
0	Child Pornography	\$0	0.00%	0	
2	Child Sexual Abuse/Assault	\$454.94	0.60%	0	
168	Domestic and/or Family Violence	\$38,215.09	50.60%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
2	Elder Abuse or Neglect	\$454.94	0.60%	0	
0	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other	\$0	0.00%	0	

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Victims Served and Types of Services

	(Explanation Required)			
4	Human Trafficking: Labor	\$909.88	1.20%	0
0	Human Trafficking: Sex	\$0	0.00%	0
0	Identity Theft/Fraud/Financial Crime	\$0	0.00%	0
0	Kidnapping	\$0	0.00%	0
0	Mass Violence (Domestic/International)	\$0	0.00%	0
0	Other Vehicular Victimization (e.g., Hit and Run)	\$0	0.00%	0
50	Robbery	\$11,373.54	15.06%	0
14	Stalking/Harassment	\$3,184.59	4.22%	0
2	Survivors of Homicide Victims	\$454.94	0.60%	0
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism (Domestic/International)	\$0	0.00%	0
Total		332	\$72,790.64	96.39%
Victims Served				12

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
160	Information and Referral	0	
270	Personal Advocacy/Accompaniment	0	
160	Emotional Support or Safety Services	0	
0	Shelter/Housing Services	0	
270	Criminal/Civil Justice System Assistance	0	
270	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	1130	0	Subtotal of "Other" Services