

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 1

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Children's Advocate 1	\$40,067.80	\$30,050.85	75%	0.75
Personnel Narrative:	75% of Children's Advocate @ \$16.00/hour, 40, hours per week. Benefits include payroll taxes post deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.			
Sub-Total	\$40,067.80	\$30,050.85		0.75

Agency Contribution for Personnel Expenses \$10,016.95

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 1
 Hours per week = 40
 Hourly Rate = \$16.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		6%	\$1,996.80	\$76.80
Retirement		0%	\$0	\$0
Health Ins.			\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 1

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$40,067.80	\$1,541.07

Explanation (if applicable):

Life insurance includes short term disability

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 2

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Children's Advocate 2	\$30,987.20	\$23,240.40	75%	0.75

Personnel Narrative: 75% of Children's Advocate \$14/hour, 40 hours per week. Benefits include payroll taxes post-deduction estimated at 6% There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$30,987.20	\$23,240.40		0.75
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Agency Contribution for Personnel Expenses \$7,746.80

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 2
 Hours per week = 40
 Hourly Rate = \$14.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$29,120.00		\$29,120.00	\$1,120.00
FICA		6%	\$1,747.20	\$67.20
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 2

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$30,987.20	\$1,191.82

Explanation (if applicable):

Life insurance includes short-term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 3

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Court Advocate	\$6,614.40	\$6,614.40	100%	0.2
Personnel Narrative:	100% of Court Advocate \$15/hour, 8 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.			
Sub-Total	\$6,614.40	\$6,614.40		0.2

Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 3
 Hours per week = 8
 Hourly Rate = \$15.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$6,240.00	\$240.00
FICA	6%	\$374.40	\$14.40
Retirement	0%	\$0	\$0
Health Ins.		\$0	\$0
Life Ins.		\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 3

Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$6,614.40	\$254.40

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 4

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate State Attorney	\$52,840.82	\$39,630.62	75%	0.75

Personnel Narrative: 75% of Victim Advocate at State Attorney's Office at \$21.63/hour, 40 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$52,840.82	\$39,630.62		0.75
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Agency Contribution for Personnel Expenses \$13,210.20

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 4
 Hours per week = 40
 Hourly Rate = \$21.63

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$44,990.40	\$1,730.40
FICA	6%	\$2,699.42	\$103.82
Retirement	0%	\$0	\$0
Health Ins.		\$5,031.00	\$193.50

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 4

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$52,840.82	\$2,032.34

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 5

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Sheriffs Office	\$35,837.76	\$26,878.32	75%	0.675

Personnel Narrative: 75% of Victim Advocate at Sheriffs Office at \$18/hour, 30 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$35,837.76	\$26,878.32		0.675
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Agency Contribution for Personnel Expenses \$8,959.44

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 5
 Hours per week = 36
 Hourly Rate = \$18.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$33,696.00		\$33,696.00	\$1,296.00
FICA		6%	\$2,021.76	\$77.76
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 5

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$35,837.76	\$1,378.38

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 6

Agency Name: Safety Shelter of St. Johns County, Inc.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Advocate 1	\$29,595.00	\$29,595.00	100%	0.9

Personnel Narrative: 100% of Shelter Advocate at \$12.50/hour, 36 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$29,595.00	\$29,595.00		0.9
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 6
 Hours per week = 36
 Hourly Rate = \$12.50

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$23,400.00	\$900.00
FICA	6%	\$1,404.00	\$54.00
Retirement	0%	\$0	\$0
Health Ins.		\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 6

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$29,595.00	\$1,138.27

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 7

Agency Name: Safety Shelter of St. Johns County, Inc.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Family Services Advocate 1	\$22,168.00	\$22,168.00	100%	0.625

Personnel Narrative: 100% of Family Services Advocate at \$16/hour, 25 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$22,168.00	\$22,168.00		0.625
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 7

Hours per week = 25
Hourly Rate = \$16.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$20,800.00	\$20,800.00	\$800.00
FICA	6%	\$1,248.00	\$48.00
Retirement	0%	\$0	\$0
Health Ins.		\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 7

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$22,168.00	\$852.62

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 8

Agency Name: Safety Shelter of St. Johns County, Inc.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Advocate 2	\$25,221.65	\$25,221.65	100%	0.9

Personnel Narrative: 100% of Shelter Advocate at \$12.65/hour, 36 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$25,221.65	\$25,221.65		0.9
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 8

Hours per week = 36
Hourly Rate = \$12.65

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$23,680.80	\$23,680.80	\$910.80
FICA	6%	\$1,420.85	\$54.65
Retirement	0%	\$0	\$0
Health Ins.		\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 8

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$25,221.65	\$970.06

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 9

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Family Services Advocate 2	\$37,863.00	\$37,863.00	100%	1

Personnel Narrative: 100% of Family Services Advocate at \$15/hour, 40 hours per week. Benefits include payroll taxes post-deduction, estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$37,863.00	\$37,863.00		1
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 9

Hours per week = 40
Hourly Rate = \$15.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$31,200.00		\$31,200.00	\$1,200.00
FICA		6%	\$1,872.00	\$72.00
Retirement		0%	\$0	\$0
Health Ins.			\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 9

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$37,863.00	\$1,456.27

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 10

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Advocate 3	\$29,793.43	\$14,896.72	50%	0.45

Personnel Narrative: 50% of Shelter Advocate at \$12.60/hour, 36 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$29,793.43	\$14,896.72		0.45
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Agency Contribution for Personnel Expenses		\$14,896.71	
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Pay Schedule: (choose one from the drop-down menu)	Bi-Weekly
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Position Number: 10

Hours per week = 36
Hourly Rate = \$12.60

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$23,587.20		\$23,587.20	\$907.20
FICA		6%	\$1,415.23	\$54.43
Retirement		0%	\$0	\$0
Health Ins.			\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.
Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192
VOCA Personnel Budget: 10

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$29,793.43	\$1,145.90

Explanation (if applicable):

Life insurance includes short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 11

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Advocate 4	\$28,602.84	\$28,602.84	100%	0.9

Personnel Narrative: 100% of Shelter Advocate Salary at \$12.00/hour, 36 hours per week. Benefits include payroll taxes post-deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$28,602.84	\$28,602.84		0.9
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 11

Hours per week = 36

Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$22,464.00		\$22,464.00	\$864.00
FICA		6%	\$1,347.84	\$51.84
Retirement		0%	\$0	\$0
Health Ins.			\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: 11

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$28,602.84	\$1,100.11

Explanation (if applicable):

Life Insurance includes Short term disability insurance.

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Personnel Budget: Family Services Advocate 13

Agency Name: Safety Shelter of St. Johns County, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Family Services Advocate	\$40,067.80	\$20,033.90	50%	0.5

Personnel Narrative: 50% of Family Services Advocate @\$16/hour, 40 hours per week. Benefits include payroll taxes post deduction estimated at 6%. There is a possibility of a 2-3% salary increase later in the fiscal year.

Sub-Total	\$40,067.80	\$20,033.90		0.5
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Agency Contribution for Personnel Expenses \$20,033.90

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 13

Hours per week = 40
Hourly Rate = \$16.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$33,280.00	\$1,280.00
FICA	6%	\$1,996.80	\$76.80
Retirement	0%	\$0	\$0
Health Ins.		\$4,671.00	\$179.65

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.
Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192
VOCA Personnel Budget: Family Services Advocate 13

Life Ins.		\$120.00	\$4.62
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$40,067.80	\$1,541.07

Explanation (if applicable):

Life insurance includes short term disability

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Operating Budget

Agency name: Safety Shelter of St. Johns County, Inc.

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Shelter Utilities	12	\$500.00	\$6,000.00
Budget Narrative: Phone and internet			
Description of Operating Cost: Shelter Utilities	12	\$800.00	\$9,600.00
Budget Narrative: Electricity			
Description of Operating Cost: Shelter Utilities	12	\$800.00	\$9,600.00
Budget Narrative: Water and Sewer			
Description of Operating Cost: Shelter Utilities	12	\$200.00	\$2,400.00
Budget Narrative: Propane			
Description of Operating Cost: Shelter Utilities	12	\$199.99	\$2,399.88
Budget Narrative: Trash			
Operating Subtotal			\$29,999.88

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.
Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

VOCA Training Budget: Victim Services Practitioner Training and Renewals

Agency Name: Safety Shelter of St. Johns County, Inc.

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: Victim Services Practitioner Training and Renewals Budget Narrative: Costs for VSP trainings or other relevant trainings if all VOCA staff have VSP and renewals, 12 staff x \$300/staff	12	\$300.00	\$3,600.00
Training Subtotal			\$3,600.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019**

**Organization: Safety Shelter of St. Johns County, Inc.
Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192
VOCA Contractual/Fee for Service Budget**

Agency name: Safety Shelter of St. Johns County, Inc.

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

- Individual Therapy- \$25 per unit
- Family Therapy- \$12.25 per unit/per person
- Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

Contractual Services - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
Name of Business or Contractor: Brad McBride, Attorney at Law Budget Narrative: Brad McBride is an attorney who provides civil legal services and representation for Betty Griffin Center victims of domestic violence and sexual assault. Unit of service = 1 hour	\$85.00	530	\$45,050.00
Name of Business or Contractor: Betty Griffin Center therapists Budget Narrative: Therapists will provide individual therapy to child and adult victims of domestic violence and sexual assault. One unit = 15 minutes. 5400 units	\$25.00	5,400	\$135,000.00
Contractual Subtotal			\$180,050.00

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019**

**Organization: Safety Shelter of St. Johns County, Inc.
Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192
Version Date: 09/28/2018 14:42:20
Victims Served and Types of Services**

Agency Name: Safety Shelter of St. Johns County, Inc.

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request

(from the Budget Summary Page) \$539,581.88

# of Victims to be Served	Type of Victim \$539,581.88	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
0	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$0	0.00%	0	
87	Adult Sexual Assault	\$41,543.03	7.70%	0	
25	Adults Sexually Abused/Assaulted as Children	\$11,937.65	2.21%	0	
0	Arson	\$0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
0	Burglary	\$0	0.00%	0	
40	Child Physical Abuse or Neglect	\$19,100.24	3.54%	0	
0	Child Pornography	\$0	0.00%	0	
20	Child Sexual Abuse/Assault	\$9,550.12	1.77%	0	
920	Domestic and/or Family Violence	\$439,305.60	81.42%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
18	Elder Abuse or Neglect	\$8,595.11	1.59%	0	
0	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other	\$0	0.00%	0	

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Safety Shelter of St. Johns County, Inc.

Grant No.: VOCA-2018-Safety Shelter of St. Joh-00192

Version Date: 09/28/2018 14:42:20

Victims Served and Types of Services

(Explanation Required)				
0	Human Trafficking: Labor	\$0	0.00%	0
0	Human Trafficking: Sex	\$0	0.00%	0
0	Identity Theft/Fraud/Financial Crime	\$0	0.00%	0
0	Kidnapping	\$0	0.00%	0
0	Mass Violence (Domestic/International)	\$0	0.00%	0
0	Other Vehicular Victimization (e.g., Hit and Run)	\$0	0.00%	0
0	Robbery	\$0	0.00%	0
20	Stalking/Harassment	\$9,550.12	1.77%	0
0	Survivors of Homicide Victims	\$0	0.00%	0
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism (Domestic/International)	\$0	0.00%	0
Total		1130	\$539,581.88	100.00%
Victims Served				0

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
600	Information and Referral	0	
250	Personal Advocacy/Accompaniment	0	
725	Emotional Support or Safety Services	0	
350	Shelter/Housing Services	0	
300	Criminal/Civil Justice System Assistance	0	
600	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	2825	0	Subtotal of "Other" Services