

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 1**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Outreach Advocate-Bartow Courthouse	\$30,883.07	\$23,162.30	75%	0.75

Personnel Narrative: This position will be spending 75% of the time on the VOCA Project.

Sub-Total	\$30,883.07	\$23,162.30		0.75
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**Agency Contribution for Personnel Expenses** \$7,720.77

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 1

Hours per week = 40  
Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44

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Retirement	2%	\$499.20	\$19.20
Health Ins.		\$1,750.00	\$67.31
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$1,500.00	\$57.69
	TOTAL	\$30,883.07	\$1,187.81

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

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VOCA 2018-2019  
Organization: Peace River Center  
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Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 10

Agency Name: Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Outreach Specialist (Polk County), RRP	\$29,633.07	\$14,816.53	50%	0.5

Personnel Narrative: This position will be spending 50% of the time on the VOCA Project.

Sub-Total	\$29,633.07	\$14,816.53		0.5
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Agency Contribution for Personnel Expenses \$14,816.54

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 10  
Hours per week = 40  
Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44
Retirement		2%	\$499.20	\$19.20
Health Ins.			\$1,000.00	\$38.46

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Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,000.00	\$38.46
	TOTAL	\$29,633.07	\$1,139.73

Explanation (if applicable):

Overtime is included in Other. FICA is calculated at 7.65%

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 11

Agency Name: Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Outreach Specialist (Hardee County), RRP	\$30,383.07	\$7,595.77	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$30,383.07	\$7,595.77		0.25
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Agency Contribution for Personnel Expenses \$22,787.30

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 11  
Hours per week = 40  
Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44
Retirement		2%	\$499.20	\$19.20

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VOCA Personnel Budget: 11

Health Ins.		\$1,750.00	\$67.31
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$1,000.00	\$38.46
	TOTAL	\$30,383.07	\$1,168.58

Explanation (if applicable):

Overtime is included in Other. FICA is calculated at 7.65%

Is this position used as a matching expense Y/N?

No

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**VOCA 2018-2019**

**Organization: Peace River Center**

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**VOCA Personnel Budget: 12**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Outreach Specialist (Highlands County), RRP	\$28,733.07	\$7,183.27	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$28,733.07	\$7,183.27		0.25
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**Agency Contribution for Personnel Expenses** \$21,549.80

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 12  
 Hours per week = 40  
 Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44
Retirement		2%	\$499.20	\$19.20
Health Ins.			\$100.00	\$3.85

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Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,000.00	\$38.46
	TOTAL	\$28,733.07	\$1,105.12

Explanation (if applicable):

Overtime is included in Other. FICA is calculated at 7.65%

Is this position used as a matching expense Y/N?

No



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**VOCA Personnel Budget: 13**

**Agency Name:** Peace River Center

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Specialist, RRP	\$28,733.07	\$21,549.80	75%	0.75
Personnel Narrative:	his position will be spending 75% of the time on the VOCA Project.			
Sub-Total	\$28,733.07	\$21,549.80		0.75

**Agency Contribution for Personnel Expenses** \$7,183.27

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 13  
 Hours per week = 40  
 Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44
Retirement		2%	\$499.20	\$19.20
Health Ins.			\$100.00	\$3.85
Life Ins.			\$0	\$0
Dental Ins.			\$0	\$0

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VOCA Personnel Budget: 13

Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,000.00	\$38.46
	TOTAL	\$28,733.07	\$1,105.12

Explanation (if applicable):

Overtime is included in Other. FICA is calculated at 7.65%

Is this position used as a matching expense Y/N?

No

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VOCA 2018-2019**

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VOCA Personnel Budget: 14**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Sebring (1)	\$33,308.94	\$8,327.24	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$33,308.94	\$8,327.24		0.25
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**Agency Contribution for Personnel Expenses** \$24,981.70

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 14  
Hours per week = 40  
Hourly Rate = \$13.77

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$28,641.60		\$28,641.60	\$1,101.60
FICA		7.65%	\$2,191.08	\$84.27
Retirement		2%	\$572.83	\$22.03
Health Ins.			\$100.00	\$3.85
Life Ins.			\$0	\$0

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Dental Ins.		\$0	\$0
Workers Comp	1.059	\$303.43	\$11.67
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$33,308.94	\$1,281.11

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

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VOCA 2018-2019  
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VOCA Personnel Budget: 15**

**Agency Name:** Peace River Center

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Sebring (2)	\$29,902.79	\$7,475.70	25%	0.25
Personnel Narrative:	This position will be spending 25% of the time on the VOCA Project.			
Sub-Total	\$29,902.79	\$7,475.70		0.25

**Agency Contribution for Personnel Expenses** \$22,427.09

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 15  
Hours per week = 40  
Hourly Rate = \$11.90

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$24,752.00	\$952.00
FICA	7.65%	\$1,893.53	\$72.83
Retirement	2%	\$495.04	\$19.04
Health Ins.		\$1,000.00	\$38.46
Life Ins.		\$0	\$0

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VOCA Personnel Budget: 15

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$262.22	\$10.09
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$29,902.79	\$1,150.11

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

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VOCA Personnel Budget: 16**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Sebring (3)	\$30,508.11	\$7,627.03	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$30,508.11	\$7,627.03		0.25
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**Agency Contribution for Personnel Expenses** \$22,881.08

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 16

Hours per week = 40  
Hourly Rate = \$12.38

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$25,750.40		\$25,750.40	\$990.40
FICA		7.65%	\$1,969.91	\$75.77
Retirement		2%	\$515.01	\$19.81
Health Ins.			\$500.00	\$19.23
Life Ins.			\$0	\$0

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VOCA Personnel Budget: 16

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$272.80	\$10.49
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$30,508.11	\$1,173.39

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

No



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VOCA Personnel Budget: 17**

**Agency Name:** Peace River Center

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Sebring (4)	\$28,081.69	\$7,020.42	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$28,081.69	\$7,020.42		0.25
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**Agency Contribution for Personnel Expenses** \$21,061.27

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 17

Hours per week = 40  
Hourly Rate = \$11.50

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$23,920.00		\$23,920.00	\$920.00
FICA		7.65%	\$1,829.88	\$70.38
Retirement		2%	\$478.40	\$18.40
Health Ins.			\$100.00	\$3.85
Life Ins.			\$0	\$0

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VOCA Personnel Budget: 17

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$253.41	\$9.75
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$28,081.69	\$1,080.07

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both

Is this position used as a matching expense Y/N?

Yes

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VOCA Personnel Budget: 18**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Supervisor - Sebring	\$33,481.97	\$8,370.49	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$33,481.97	\$8,370.49		0.25
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**Agency Contribution for Personnel Expenses** \$25,111.48

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 18

Hours per week = 40  
Hourly Rate = \$13.78

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$28,662.40		\$28,662.40	\$1,102.40
FICA		7.65%	\$2,192.67	\$84.33
Retirement		2%	\$573.25	\$22.05
Health Ins.			\$1,750.00	\$67.31
Life Ins.			\$0	\$0

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VOCA Personnel Budget: 18

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$303.65	\$11.68
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$0	\$0
	TOTAL	\$33,481.97	\$1,287.77

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

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**VOCA Personnel Budget: 19**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Child Welfare Advocate(CPI)/VS Outreach Special	\$30,883.07	\$7,720.77	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$30,883.07	\$7,720.77		0.25
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**Agency Contribution for Personnel Expenses** \$23,162.30

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 19  
 Hours per week = 40  
 Hourly Rate = \$12.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,960.00		\$24,960.00	\$960.00
FICA		7.65%	\$1,909.44	\$73.44
Retirement		2%	\$499.20	\$19.20
Health Ins.			\$1,750.00	\$67.31

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 19

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$264.43	\$10.17
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$30,883.07	\$1,187.81

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 2**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Child Advocate	\$34,981.88	\$26,236.41	75%	0.75

Personnel Narrative: This position will be spending 75% of the time on the VOCA Project.

Sub-Total	\$34,981.88	\$26,236.41		0.75
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**Agency Contribution for Personnel Expenses** \$8,745.47

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 2  
Hours per week = 40  
Hourly Rate = \$13.02

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$27,081.60		\$27,081.60	\$1,041.60
FICA		7.65%	\$2,071.74	\$79.68
Retirement		2%	\$541.63	\$20.83

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 2

Health Ins.		\$3,500.00	\$134.62
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$286.90	\$11.03
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$34,981.88	\$1,345.46

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes



**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 3**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Lakeland (1)	\$28,749.49	\$7,187.37	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$28,749.49	\$7,187.37		0.25
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**Agency Contribution for Personnel Expenses** \$21,562.12

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 3  
Hours per week = 40  
Hourly Rate = \$11.79

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$24,523.20		\$24,523.20	\$943.20
FICA		7.65%	\$1,876.02	\$72.15
Retirement		2%	\$490.46	\$18.86

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 3

Health Ins.		\$100.00	\$3.85
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$259.80	\$9.99
	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$1,500.00	\$57.69
	TOTAL	\$28,749.49	\$1,105.75

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 4**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Economic Justice DV Advocate	\$36,179.31	\$27,134.48	75%	0.75

Personnel Narrative: This position will be spending 75% of the time on the VOCA Project.

Sub-Total	\$36,179.31	\$27,134.48		0.75
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**Agency Contribution for Personnel Expenses** \$9,044.83

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 4

Hours per week = 40  
Hourly Rate = \$13.54

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$28,163.20		\$28,163.20	\$1,083.20
FICA		7.65%	\$2,154.48	\$82.86
Retirement		2%	\$563.26	\$21.66
Health Ins.			\$3,500.00	\$134.62
Life Ins.			\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 4

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$298.36	\$11.48
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$36,179.31	\$1,391.51

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 5**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Lakeland (2)	\$28,330.31	\$14,165.16	50%	0.5

Personnel Narrative: This position will be spending 50% of the time on the VOCA Project.

Sub-Total	\$28,330.31	\$14,165.16		0.5
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**Agency Contribution for Personnel Expenses** \$14,165.15

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 5  
Hours per week = 40  
Hourly Rate = \$11.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$22,880.00	\$880.00
FICA	7.65%	\$1,750.32	\$67.32
Retirement	2%	\$457.60	\$17.60
Health Ins.		\$1,500.00	\$57.69

**OFFICE OF THE FLORIDA ATTORNEY GENERAL**  
**VOCA 2018-2019**  
**Organization: Peace River Center**  
**Grant No.: VOCA-2018-Peace River Center-00283**  
**Version Date: 12/17/2018 14:14:50**  
**VOCA Personnel Budget: 5**

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$242.39	\$9.32
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	<b>TOTAL</b>	<b>\$28,330.31</b>	<b>\$1,089.63</b>

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 6**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate	\$31,581.88	\$15,790.94	50%	0.5
Personnel Narrative:	This position will be spending 50% of the time on the VOCA Project.			
Sub-Total	\$31,581.88	\$15,790.94		0.5

**Agency Contribution for Personnel Expenses** \$15,790.94

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 6  
Hours per week = 40  
Hourly Rate = \$13.02

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$27,081.60	\$1,041.60
FICA	7.65%	\$2,071.74	\$79.68
Retirement	2%	\$541.63	\$20.83
Health Ins.		\$100.00	\$3.85
Life Ins.		\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 6

Dental Ins.		\$0	\$0
Workers Comp	1.059	\$286.90	\$11.03
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$31,581.88	\$1,214.69

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes



**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: 7**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: DV Advocate-Lakeland (4)	\$28,580.31	\$14,290.16	50%	0.5

Personnel Narrative: This position will be spending 50% of the time on the VOCA Project.

Sub-Total	\$28,580.31	\$14,290.16		0.5
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**Agency Contribution for Personnel Expenses** \$14,290.15

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 7  
Hours per week = 40  
Hourly Rate = \$11.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$22,880.00	\$880.00
FICA	7.65%	\$1,750.32	\$67.32
Retirement	2%	\$457.60	\$17.60
Health Ins.		\$1,750.00	\$67.31

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 7

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$242.39	\$9.32
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$1,500.00	\$57.69
	TOTAL	\$28,580.31	\$1,099.24

Explanation (if applicable):

Overtime and Shift Differential are included in Other. Shift Diff is an additional hourly rate for 2nd, 3rd, and weekends. FICA is calculated on both.

Is this position used as a matching expense Y/N?

Yes

**OFFICE OF THE FLORIDA ATTORNEY GENERAL**

**VOCA 2018-2019**

**Organization: Peace River Center**

**Grant No.: VOCA-2018-Peace River Center-00283**

**Version Date: 12/17/2018 14:14:50**

**VOCA Personnel Budget: 8**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Shelter Supervisor-Lakeland	\$29,989.77	\$7,497.44	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$29,989.77	\$7,497.44		0.25
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<b>Agency Contribution for Personnel Expenses</b>	\$22,492.33
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<b>Pay Schedule: (choose one from the drop-down menu)</b>	Bi-Weekly
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Position Number:	8
Hours per week =	40
Hourly Rate =	\$12.98

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$26,998.40		\$26,998.40	\$1,038.40
FICA		7.65%	\$2,065.38	\$79.44
Retirement		2%	\$539.97	\$20.77
Health Ins.			\$100.00	\$3.85

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Personnel Budget: 8

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$286.02	\$11.00
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$0	\$0
	TOTAL	\$29,989.77	\$1,153.45

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

**OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Personnel Budget: Rape Recovery Program Manager 9**

**Agency Name:** Peace River Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

**Personnel:**

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Rape Recovery Program Manager	\$45,571.34	\$11,392.84	25%	0.25

Personnel Narrative: This position will be spending 25% of the time on the VOCA Project.

Sub-Total	\$45,571.34	\$11,392.84		0.25
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**Agency Contribution for Personnel Expenses** \$34,178.50

**Pay Schedule: (choose one from the drop-down menu)** Bi-Weekly

Position Number: 9

Hours per week = 40  
Hourly Rate = \$18.27

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$38,001.60		\$38,001.60	\$1,461.60
FICA		7.65%	\$2,907.12	\$111.81
Retirement		2%	\$760.03	\$29.23
Health Ins.			\$3,500.00	\$134.62

**OFFICE OF THE FLORIDA ATTORNEY GENERAL**  
**VOCA 2018-2019**  
**Organization: Peace River Center**  
**Grant No.: VOCA-2018-Peace River Center-00283**  
**Version Date: 12/17/2018 14:14:50**  
**VOCA Personnel Budget: Rape Recovery Program Manager 9**

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.059	\$402.59	\$15.48
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$0	\$0
	TOTAL	\$45,571.34	\$1,752.74

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Peace River Center

Grant No.: VOCA-2018-Peace River Center-00283

Version Date: 12/17/2018 14:14:50

VOCA Contractual/Fee for Service Budget

Agency name: Peace River Center

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

Individual Therapy- \$25 per unit

Family Therapy- \$12.25 per unit/per person

Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

**Contractual Services** - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
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Name of Business or Contractor:

Budget Narrative:

Contractual Subtotal \$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Operating Budget

Agency name: Peace River Center

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

**Operating:**

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Rent-Victim Services Polk Office Budget Narrative: Total rent expense for the VS Office is \$2,334.00. The percentage of the direct service VOCA funded FTE's (2.75) to the total FTE's at the VS Office (12.00) is 23%. $\$2,334.00 \times 23\% = \$536.82$ per month. The rent is paid to Averett and Averett Prop.	12	\$536.82	\$6,441.84
Description of Operating Cost: Utilities-Victim Services Polk Office Budget Narrative: Average Utility expense for the VS Office is \$500.00/mo. The percentage of the direct service VOCA funded FTE's (2.75) to the total FTE's at the VS Office (12.00) is 23%. $\$500.00 \times 23\% = \$115.00$ per month. This includes electric and water.	12	\$115.00	\$1,380.00
Description of Operating Cost: Utilities-Highlands County Shelter Budget Narrative: Average Utility expense for the Shelter is \$632.00/mo. The percentage of the direct service VOCA funded FTE's (2.15) to the total FTE's at the Shelter (7.00) is 31%. $\$632.00 \times 25\% = \$158.00$ per month. This includes electric and water.	12	\$158.00	\$1,896.00
Operating Subtotal			\$9,717.84



OFFICE OF THE FLORIDA ATTORNEY GENERAL  
VOCA 2018-2019  
Organization: Peace River Center  
Grant No.: VOCA-2018-Peace River Center-00283  
Version Date: 12/17/2018 14:14:50  
VOCA Training Budget: Victim Services Training offered by FCPTI

Agency Name: Peace River Center

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

**Florida Administrative Rules related to travel expenses:**

[Click Here](#)

**Section 112.061, Florida Statutes- Travel Expenses:**

[Click Here](#)

**Reference Guide for State Expenditures:**

[Click Here](#)

**Training Expenses:**

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: Victim Services Training offered by FCPTI Budget Narrative: Approved trainings provided by Florida Crime Prevention Training Institute (FCPTI) and associated approved travel costs	19	\$868.42	\$16,499.98
Training Subtotal			\$16,499.98