Organization: Centerstone of Florida, Inc. Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 1

Agency Name:

Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Victim Advocate	\$36,213.43	\$27,160.07	75%	0.75
1				

Personnel Narrative: Provides information and referral, personal advocacy and accompaniment,

> emotional support and safety which includes relocation assistance, criminal/civil justice system assistance and assistance with Victim Compensation application.

Sub-Total \$36,213.43 \$27,160.07 0.75

Agency Contribution for Personnel Expenses \$9,053.36

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

Hours per week = 40 Hourly Rate = \$16.00

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		7.65%	\$2,545.92	\$97.92
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.
Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 1

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$387.51	\$14.90
	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$36,213.43	\$1,392.82

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 2

Agency Name:

Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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Sub-Total

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	(from chart below)	VOCA Funded	Funded	FTE
Position: Victim Advocate	\$36,213.43	\$27,160.07	75%	0.75
2				

Personnel Narrative:

Provides information and referral, personal advocacy and accompaniment, emotional support and safety which includes relocation assistance, criminal/civil justice system assistance and assistance with Victim Compensation application.

\$27,160.07

Agency Contribution for Personnel Expenses \$9,053.36

\$36,213.43

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

Hours per week = 40 Hourly Rate = \$16.00

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		7.65%	\$2,545.92	\$97.92
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

0.75

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 2

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$387.51	\$14.90
504 - 1504 (Material Aden) - 1544 (15 Aden) - 1444	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$36,213.43	\$1,392.82

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 3

Agency Name:

Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Victim Advocate	\$37,211.83	\$27,908.87	75%	0.75
3				

Personnel Narrative:

Provides information and referral, personal advocacy and accompaniment, emotional support and safety which includes relocation assistance, criminal/civil justice system assistance and assistance with Victim Compensation application.

Sub-Total

\$37,211.83

\$27,908.87

0.75

Agency Contribution for Personnel Expenses

\$9,302.96

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

Hours per week =

40

Hourly Rate =

\$16.00

	79	RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		7.65%	\$2,545.92	\$97.92
Retirement		3%	\$998.40	\$38.40
Health Ins.			\$0	\$0

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.
Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 3

Life Ins.		SO.	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$387.51	\$14.90
	4%		
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$37,211.83	\$1,431.22

Explanation (if applicable):

Is this position used as a matching expense Y/N?

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 4

Agency Name: Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Victim Advocate	\$36,213.43	\$27,160.07	75%	0.75
300				

4

Personnel Narrative: Provides information and referral, personal advocacy and accompaniment,

emotional support and safety which includes relocation assistance, criminal/civil justice system assistance and assistance with Victim Compensation application.

Sub-Total \$36,213.43 \$27,160.07 0.75

Agency Contribution for Personnel Expenses \$9,053.36

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

Hours per week = 40 Hourly Rate = \$16.00

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		7.65%	\$2,545.92	\$97.92
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

11/26/2018 Page 1 of 2

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 4

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$387.51	\$14.90
16 (1990) 25 (290) 26 (199	4%		
Unemployment	0%	\$0	\$0
(1st S7K)			
Other:			\$0
	TOTAL	\$36,213.43	\$1,392.82

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 5

Agency Name:

Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Program	\$38,092.00	\$9,523.00	25%	0.25
Specialist				

Personnel Narrative:

Perform daily administrative and clerical functions, maintains personnel files, and assists with filing VOCA compensation claims, performs in-person referrals, and provides information to victims when available support is identified.

Sub-Total

\$38,092.00

\$9,523.00

0.25

Agency Contribution for Personnel Expenses

\$28,569.00

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

Hours per week =

40

Hourly Rate =

\$16.83

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$35,006.40		\$35,006.40	\$1,346.40
FICA		7.65%	\$2,677.99	\$103.00
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0

Organization: Centerstone of Florida, Inc. Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 5

Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$407.61	\$15.68
*	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$38,092.00	\$1,465.08

Explanation (if applicable):

Is this position used as a matching expense Y/N?

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.
Grant No.: VOCA-2018-Centerstone of Florida, I-00284
VOCA Personnel Budget: 6

Agency Name: Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Program	\$61,632.10	\$15,408.02	25%	0.25
Manager/Supervisor				

Personnel Narrative: Manages operations, coordinates activities, and supervises all staff in the Certified

Rape Crisis Program.

Sub-Total \$61,632.10 \$15,408.02 0.25

Agency Contribution for Personnel Expenses \$46,224.08

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

Hours per week = 40 Hourly Rate = \$26.50

		RATE	Yearly	Per Pay Period
			Employer	Approved Budget
			Cost	
Gross Salary	\$55,120.00		\$55,120.00	\$2,120.00
FICA		7.65%	\$4,216.68	\$162.18
Retirement		3%	\$1,653.60	\$63.60
Health Ins.			\$0	\$0
Life Ins.			\$0	\$0

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: 6

Dental Ins.		\$0	\$0
Workers Comp	1.164	\$641.82	\$24.69
1990 (4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$61,632.10	\$2,370.47

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

VOCA 2018-2019
Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284
VOCA Personnel Budget: Volunteer Coordinator/Victim Advocate 7

Agency Name:

Centerstone of Florida, Inc.

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

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	Total Actual Cost	Total Amount	Percent VOCA	VOCA Funded
	(from chart below)	VOCA Funded	Funded	FTE
Position: Volunteer	\$37,211.83	\$9,302.96	25%	0.25
Coordinator/Victim				
Advocate				

Personnel Narrative:

Plan, organize, recruit, and direct volunteer opportunities for the Rape Crisis Program. Organize on-going trainings as needed, and represents the Rape Crisis Program at local events and meetings by educating and informing the public.

Sub-Total

\$37,211.83

\$9.302.96

0.25

Agency Contribution for Personnel Expenses

\$27,908.87

Pay Schedule: (choose one from the drop-down menu)

Bi-Weekly

Position Number:

Hours per week = 40 Hourly Rate = \$16.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$33,280.00		\$33,280.00	\$1,280.00
FICA		7.65%	\$2,545.92	\$97.92
Retirement		3%	\$998.40	\$38.40

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Personnel Budget: Volunteer Coordinator/Victim Advocate 7

Health Ins.		\$0	\$0
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	1.164	\$387.51	\$14.90
	4%		
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:			\$0
	TOTAL	\$37,211.83	\$1,431.22

Explanation (if applicable):

Is this position used as a matching expense Y/N?

Yes

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

VOCA Contractual/Fee for Service Budget

Agency name: Centerstone of Florida, Inc.

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

Individual Therapy- \$25 per unit Family Therapy- \$12.25 per unit/per person Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

Contractual Services - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
Name of Business or Contractor: Centerstone of Florida - Individual Therapy Budget Narrative: Centerstone provides therapy in 15 minute increments. A unit of service is as a 15 minute session. Therapy sessions typically last an hour and are invas 4 units. Units are tracked in a client database and reported monthly.		2,575	\$64,375.00
Name of Business or Contractor: \$8.00 600 Centerstone of Florida - Group Therapy Budget Narrative: Centerstone provides therapy in 15 minute increments. A unit of service is defined as a 15 minute session. Therapy sessions typically last an hour and are invoiced as 4 units. Units are tracked in a client database and reported monthly.			\$4,800.00

VOCA 2018-2019

Organization: Centerstone of Florida, Inc.
Grant No.: VOCA-2018-Centerstone of Florida, I-00284
VOCA Operating Budget

Agency name: Centerstone of Florida, Inc.

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost:	12	\$100.00	\$1,200.00
Office Supplies			
Budget Narrative:			
Items for documenting victim files including paper, pencils, markers, file fold	ders,		
paper clips, legal pads, calendars, staples, labels, envelopes, portfolios, bir	nders,	X.	
and file organizers. An average of \$100.00 a month times 12 months is necessary	essary		
Description of Operating Cost:	12	\$41.00	\$492.00
Travel Expense			
Budget Narrative:			
Travel is calculated by FTE. VOCA program advocate 4 FTE's x 34 miles p	er		
month x \$0.40 per mile x 12 months = \$656, 75% of travel is VOCA related	=		
\$492.00			
Operating Subtotal			\$1,692.00

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284 VOCA Training Budget: Victim Services Practitioner Designation

Agency Name:

Centerstone of Florida, Inc.

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

Click Here

Section 112.061, Florida Statutes- Travel Expenses:

Click Here

Reference Guide for State Expenditures:

Click Here

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Description of Training Expenses and a Budget Narrative	Number	Cost Per	Total
Description of the second order and the second order		Item	
Description of Training Expenses:	6	\$2,000.00	\$12,000.00
Victim Services Practitioner Designation			
Budget Narrative:			
Victim Services Practitioner Designation training for 6 staff, \$2.000 each to	cover		
costs associated with travel and lodging, as well as registration expense			
Training Subtotal			\$12,000.00

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

Victims Served and Types of Services

Agency Name: Centerstone of Florida, Inc.

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request (from the Budget Summary Page) \$226,490.06

# of Victims to be Served	Type of Victim \$226,490.06	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
0	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$0	0.00%	0	
255	Adult Sexual Assault	\$65,259.85	28.81%	0	
60	Adults Sexually Abused/Assaulted as Children	\$15,355.26	6.78%	0	
0	Arson	\$0	0.00%	0	
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	0	
ď	Burglary	\$0	0.00%	0	
0	Child Physical Abuse or Neglect	\$0	0.00%	0	
0	Child Pornography	\$0	0.00%	0	
570	Child Sexual Abuse/Assault	\$145,874.95	64.41%	0	
0	Domestic and/or Family Violence	\$0	0.00%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
0	Elder Abuse or Neglect	\$0	0.00%	0	
0	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other (Explanation Required)	\$0	0.00%	0	

11/27/2018 Page 1 of 2

Organization: Centerstone of Florida, Inc.

Grant No.: VOCA-2018-Centerstone of Florida, I-00284

Victims Served and Types of Services

0	Human Trafficking: Labor	\$0	0.00%	0
0	Human Trafficking: Sex	\$0	0.00%	0
0	Identity	\$0	0.00%	0
	Theft/Fraud/Financial			
	Crime			
0	Kidnapping	\$0	0.00%	0
0	Mass Violence	\$0	0.00%	0
	(Domestic/International)			
0	Other Vehicular	\$0	0.00%	0
	Victimization (e.g., Hit and			
	Run)			
0	Robbery	\$0	0.00%	0
0	Stalking/Harassment	\$0	0.00%	0
0	Survivors of Homicide	\$0	0.00%	0
	Victims			
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism	\$0	0.00%	0
	(Domestic/International)			
Total	885	\$226,490.06	100.00%	0
Victims				
Served				

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims	Type of Service	# of Other Types	For other types of
to be		of Services to be	services, identify and list
Served		Provided	each separately below.
515	Information and Referral	65	Case Management
425	Personal Advocacy/Accompaniment	0	
800	Emotional Support or Safety Services	0	
0	Shelter/Housing Services	0	
530	Criminal/Civil Justice System Assistance	0	
375	Number of Victims Assisted with a Victim	0	
	Compensation Application		
Total	2710	65	Subtotal of "Other"
Services			Services