

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2018-2019

Organization: Sumter County Sheriff's Office

Grant No.: VOCA-2018-Sumter County Sheriff's O-00256

Version Date: 10/04/2018 11:13:22

Victims Served and Types of Services

Agency Name: Sumter County Sheriff

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request

(from the Budget Summary Page) \$140,557.57

# of Victims to be Served	Type of Victim \$140,557.57	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
800	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$24,605.26	17.51%	175	Violation of a Court Order
80	Adult Sexual Assault	\$2,460.53	1.75%	0	
70	Adults Sexually Abused/Assaulted as Children	\$2,152.96	1.53%	0	
10	Arson	\$307.57	0.22%	0	
50	Bullying (Verbal, Cyber or Physical)	\$1,537.83	1.09%	0	
750	Burglary	\$23,067.43	16.41%	0	
550	Child Physical Abuse or Neglect	\$16,916.12	12.04%	0	
50	Child Pornography	\$1,537.83	1.30%	0	
170	Child Sexual Abuse/Assault	\$5,228.62	4.43%	0	
1000	Domestic and/or Family Violence	\$30,756.58	21.88%	0	
25	DUI/DWI Incidents	\$768.91	0.55%	0	
200	Elder Abuse or Neglect	\$6,151.32	4.38%	0	
0	Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other	\$0	0.00%	0	

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Victims Served and Types of Services

	(Explanation Required)				
0	Human Trafficking: Labor	\$0	0.00%	0	
0	Human Trafficking: Sex	\$0	0.00%	0	
150	Identity Theft/Fraud/Financial Crime	\$4,613.49	3.28%	0	
10	Kidnapping	\$307.57	0.22%	0	
0	Mass Violence (Domestic/International)	\$0	0.00%	0	
255	Other Vehicular Victimization (e.g., Hit and Run)	\$7,842.93	5.58%	0	
125	Robbery	\$3,844.57	2.74%	0	
50	Stalking/Harassment	\$1,537.83	1.09%	0	
25	Survivors of Homicide Victims	\$768.91	0.55%	0	
25	Teen Dating Victimization	\$768.91	0.55%	0	
0	Terrorism (Domestic/International)	\$0	0.00%	0	
Total Victims Served		4570	\$135,175.17	97.10%	175

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.	
3800	Information and Referral	0		
3000	Personal Advocacy/Accompaniment	0		
2500	Emotional Support or Safety Services	0		
0	Shelter/Housing Services	0		
2750	Criminal/Civil Justice System Assistance	0		
4550	Number of Victims Assisted with a Victim Compensation Application	0		
Total Services		16600	0	Subtotal of "Other" Services

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VOCA Personnel Budget: 1

Agency Name: Sumter County Sheriff

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Senior Victim Advocate	\$80,683.98	\$80,683.98	100%	1
Personnel Narrative:	The Victim Services Director position includes a supervisory salary and benefits. The current benefits include 7065 FICA, the current FRS contribution rate of 7.52%, and the estimated Workers Compensation rate of 0.30% of gross wages.			
Sub-Total	\$80,683.98	\$80,683.98		1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

Hours per week = 40
Hourly Rate = \$30.96

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$64,396.80		\$64,396.80	\$2,476.80
FICA		7.65%	\$4,926.36	\$189.48
Retirement		7.92%	\$5,100.23	\$196.16

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VOCA Personnel Budget: 1

Health Ins.		\$5,808.00	\$223.38
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	0.3%	\$193.19	\$7.43
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$259.41	\$9.98
	TOTAL	\$80,683.98	\$3,103.23

Explanation (if applicable):

Other represents professional liability insurance

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: Secondary Victim Advocate 2

Agency Name: Sumter County Sheriff

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Secondary Victim Advocate	\$48,123.59	\$48,123.59	100%	1

Personnel Narrative: The Victim Advocate Salary includes a starting advocate pay of \$17.45 per hour and benefits. Benefits include 7.65% FICA, the current FRS contribution rate of 7.92%, and the estimated workers compensation rate of 0.30% of gross wages.

Sub-Total	\$48,123.59	\$48,123.59		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number:

Hours per week = 40
Hourly Rate = \$17.45

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$36,296.00		\$36,296.00	\$1,396.00
FICA		7.65%	\$2,776.64	\$106.79
Retirement		7.92%	\$2,874.64	\$110.56

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VOCA Personnel Budget: Secondary Victim Advocate 2

Health Ins.		\$5,808.00	\$223.38
Life Ins.		\$0	\$0
Dental Ins.		\$0	\$0
Workers Comp	0.3%	\$108.89	\$4.19
Unemployment (1st \$7K)	0%	\$0	\$0
Other:		\$259.41	\$9.98
	TOTAL	\$48,123.59	\$1,850.91

Explanation (if applicable):

Other represents professional liability insurance.

Is this position used as a matching expense Y/N?

No

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VOCA Operating Budget

Agency name: Sumter County Sheriff

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Office Supplies	12	\$100.00	\$1,200.00
Budget Narrative: The two Victim Advocates will need office supplies to continue to operate their offices efficiently. Based on past years expenditures, we anticipate spending approximately \$100.00 per month for copy paper, inks, and other common consumables.			
Description of Operating Cost: Laptop	1	\$1,200.00	\$1,200.00
Budget Narrative: The secondary victim advocate will need a laptop in order to provide services to victims of crime and be mobile while providing these services. Our IT department has estimated that a laptop will cost approximately \$1,200.00			
Description of Operating Cost: Printer	1	\$350.04	\$350.04
Budget Narrative: The secondary victim advocate will need a printer to use in the office. Because our two advocates will be housed out of two different locations, the secondary advocate will need a printer in their office. IT estimates this cost to be \$350.04.			
Description of Operating Cost: Monthly Cell Phone	12	\$133.33	\$1,599.96
Budget Narrative: The victim advocates are required to be on call 24/7/365. The estimated cost of this is \$800.00 per year, per advocate. This cell phones are provided - this is just the monthly bill that is being requested.			
Operating Subtotal			\$4,350.00

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VOCA Training Budget: FCPTI Training 2019 DCF Child Protection Summit National Adult Protective Services Conference

Agency Name: Sumter County Sheriff

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: FCPTI Training Budget Narrative:	1	\$2,000.00	\$2,000.00
Victim Services Practitioner Designation Training			
Description of Training Expenses: 2019 DCF Child Protection Summit Budget Narrative:	2	\$1,200.00	\$2,400.00
This conference identifies and share best practices to protect children and strengthen families and strive for standards of excellence in service.			
Description of Training Expenses: National Adult Protective Services Conference Budget Narrative:	2	\$1,500.00	\$3,000.00
This conference focuses on key areas of adult investigations and advocacy. This includes physical abuse, mental/emotional abuse, and financial abuse and exploitation.			
Training Subtotal			\$7,400.00