

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019
Organization: State Attorney's Office, 17th Judicial Circuit
Grant No.: VOCA-2018-State Attorney's Office, -00173
Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 1

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$53,272.22	\$53,272.22	100%	1

Personnel Narrative: POSITION CONTINUED FROM 2017-18. PRIORITIZES SERVICES TO VICTIMS OF JUVENILE PERPETRATED SEX CRIMES AND CRIMES OF VIOLENCE IMPACTING ALL AGES.

Sub-Total	\$53,272.22	\$53,272.22		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 1
 Hours per week = 40
 Hourly Rate = \$19.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$39,520.00		\$39,520.00	\$3,293.33
FICA		7.65%	\$3,023.28	\$251.94
Retirement		7.52%	\$2,971.90	\$247.66

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Health Ins.		\$7,714.08	\$642.84
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$53,272.22	\$4,439.35

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2018-2019
Organization: State Attorney's Office, 17th Judicial Circuit
Grant No.: VOCA-2018-State Attorney's Office, -00173
Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 2**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$57,967.47	\$57,967.47	100%	1

Personnel Narrative: POSITION CONTINUED FROM 2017-18. PRIORITIZES SERVICE TO ADULT AND CHILD VICTIMS OF SEX CRIMES AND CHILD ABUSE, AS WELL AS, ELDERLY ABUSE. Salary reflects an increase of \$0.48 awarded by the Legislature.

Sub-Total	\$57,967.47	\$57,967.47		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 2
Hours per week = 40
Hourly Rate = \$20.96

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$43,596.80	\$3,633.07
FICA	7.65%	\$3,335.16	\$277.93

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VOCA Personnel Budget: 2

Retirement	7.52%	\$3,278.48	\$273.21
Health Ins.		\$7,714.08	\$642.84
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$57,967.47	\$4,830.62

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: State Attorney's Office, 17th Judicial Circuit
Grant No.: VOCA-2018-State Attorney's Office, -00173
Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 3

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$62,113.34	\$62,113.34	100%	1

Personnel Narrative: CONTINUATION OF 2017-18 BUDGET POSITION PRIORITIZES SERVICES TO ADULT & CHILD SEXUAL ABUSE VICTIMS, CHILD PHYSICAL ABUSE & OTHER VIOLENT CRIMES.
Salary reflects an increase of \$1/hr. which includes an increase awarded by the Legislature.

Sub-Total	\$62,113.34	\$62,113.34		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 3
Hours per week = 40
Hourly Rate = \$19.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$39,520.00	\$39,520.00	\$3,293.33

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Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 3

FICA	7.65%	\$3,023.28	\$251.94
Retirement	7.52%	\$2,971.90	\$247.66
Health Ins.		\$16,555.20	\$1,379.60
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$62,113.34	\$5,176.11

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: State Attorney's Office, 17th Judicial Circuit
Grant No.: VOCA-2018-State Attorney's Office, -00173
Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 4

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$53,272.22	\$53,272.22	100%	1

Personnel Narrative: CONTINUATION OF 2017-18 BUDGET POSITION PRIORITIZES SERVICES TO ADULT & CHILD SEXUAL ABUSE VICTIMS, CHILD PHYSICAL ABUSE & OTHER VIOLENT CRIMES.

Sub-Total	\$53,272.22	\$53,272.22		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 4
 Hours per week = 40
 Hourly Rate = \$19.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$39,520.00	\$3,293.33
FICA	7.65%	\$3,023.28	\$251.94

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VOCA Personnel Budget: 4

Retirement	7.52%	\$2,971.90	\$247.66
Health Ins.		\$7,714.08	\$642.84
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$53,272.22	\$4,439.35

Explanation (if applicable):

Salary reflects an increase \$.50./HR., including a legislatively mandated increase and a REDUCTION IN HEALTH INSURANCE COVERAGE REQUIRED.

Is this position used as a matching expense Y/N?

No

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Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 5**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$63,718.35	\$63,718.35	100%	1

Personnel Narrative: CONTINUATION OF 2017-18 BUDGET POSITION PRIORITIZES SERVICES TO VICTIMS/SURVIVORS OF SEX TRAFFICKING, VICTIMS OF ADULT AND CHILD SEX CRIMES, CHILD PHYSICAL ABUSE AND OTHER VIOLENT CRIMES

Sub-Total	\$63,718.35	\$63,718.35		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 5
Hours per week = 40
Hourly Rate = \$19.67

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$40,913.60		\$40,913.60	\$3,409.47
FICA		7.65%	\$3,129.89	\$260.82
Retirement		7.52%	\$3,076.70	\$256.39

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VOCA Personnel Budget: 5

Health Ins.		\$16,555.20	\$1,379.60
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$63,718.35	\$5,309.86

Explanation (if applicable):

Salary reflects an increase of \$0.67/hr including a legislatively mandated increase.

Is this position used as a matching expense Y/N?

No

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VOCA 2018-2019
Organization: State Attorney's Office, 17th Judicial Circuit
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Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 6**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$55,667.76	\$55,667.76	100%	1

Personnel Narrative: CONTINUATION OF 2017-18 BUDGET POSITION PRIORITIZES SERVICES TO VICTIMS/SURVIVORS OF TRAFFIC HOMICIDE. ALSO SERVES VICTIMS OF OTHER VIOLENT CRIMES. SALARY REFLECTS .75/HOUR INCREASE AND A REDUCTION IN REQUIRED HEALTH INSURANCE COST

Sub-Total	\$55,667.76	\$55,667.76		1
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 6
Hours per week = 40
Hourly Rate = \$20.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,600.00		\$41,600.00	\$3,466.67
FICA		7.65%	\$3,182.40	\$265.20

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VOCA Personnel Budget: 6

Retirement	7.52%	\$3,128.32	\$260.69
Health Ins.		\$7,714.08	\$642.84
Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$55,667.76	\$4,638.98

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Version Date: 12/03/2018 14:01:06
VOCA Personnel Budget: 7**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

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RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$64,508.88	\$64,508.88	100%	1
Personnel Narrative:	PROPOSED POSITION TO PRIORITIZE SERVICES TO SURVIVORS OF HOMICIDE. WILL ALSO SERVE OTHER VIOLENT CRIME VICTIMS AS NEEDED			
Sub-Total	\$64,508.88	\$64,508.88		1

Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 7
Hours per week = 40
Hourly Rate = \$20.00

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,600.00		\$41,600.00	\$3,466.67
FICA		7.65%	\$3,182.40	\$265.20
Retirement		7.52%	\$3,128.32	\$260.69
Health Ins.			\$16,555.20	\$1,379.60

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VOCA Personnel Budget: 7

Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$64,508.88	\$5,375.74

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: State Attorney's Office, 17th Judicial Circuit
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VOCA Personnel Budget: VICTIM WITNESS COUNSELOR II 8**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: VICTIM WITNESS COUNSELOR II	\$64,508.88	\$64,508.88	100%	1

Personnel Narrative: PROPOSED POSITION TO PRIORITIZE SERVICES TO SURVIVORS OF HOMICIDE. WILL ALSO SERVE OTHER VIOLENT CRIME VICTIMS AS NEEDED

Sub-Total	\$64,508.88	\$64,508.88		1
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Agency Contribution for Personnel Expenses \$0

Pay Schedule: (choose one from the drop-down menu) Monthly

Position Number: 8
Hours per week = 40
Hourly Rate = \$20.00

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$41,600.00	\$3,466.67
FICA	7.65%	\$3,182.40	\$265.20
Retirement	7.52%	\$3,128.32	\$260.69
Health Ins.		\$16,555.20	\$1,379.60

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VOCA Personnel Budget: VICTIM WITNESS COUNSELOR II 8

Life Ins.		\$42.96	\$3.58
Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment (1st \$7K)	0%	\$0	\$0
Other:			\$0
	TOTAL	\$64,508.88	\$5,375.74

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

**OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2018-2019**

Organization: State Attorney's Office, 17th Judicial Circuit

Grant No.: VOCA-2018-State Attorney's Office, -00173

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VOCA Training Budget: FCPTI Designation Training FCPTI 4 & 8 hour courses 2 days lodging for trainings out of area 2 days car rental for trainings out of area Fuel charges

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

Training requested must be to enhance delivery of victim services. Travel associated with training must adhere to the State of Florida Travel Rules. If awarded funds in this category, additional information will be required prior to incurring costs associated with training. The narrative should include the name and detailed information on the training and a justification for how it will enhance direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: FCPTI Designation Training Budget Narrative: FCPTI Designation Training will insure that all VOCA direct service staff have acquired a minimum uniform standard of education regarding victimization, ethics, and service delivery. The cost per item was established by the grantor in FY 2016-17.	3	\$2,000.00	\$6,000.00
Description of Training Expenses: FCPTI 4 & 8 hour courses Budget Narrative: Continuing education will ensure VOCA funded and match staff meet the requirements to maintain their designation certificates. Training will keep staff informed of best practices and enhance services provided to crime victims.	10	\$160.00	\$1,600.00
Description of Training Expenses: 2 days lodging for trainings out of area Budget Narrative: Travel may be required to access FCPTI training topics not available locally or when there is a scheduling or staffing conflict associated with training offered locally.	20	\$125.00	\$2,500.00
Description of Training Expenses: 2 days car rental for trainings out of area Budget Narrative: Travel may be required to access FCPTI training topics not available locally or	20	\$70.00	\$1,400.00

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VOCA Training Budget: FCPTI Designation Training FCPTI 4 & 8 hour courses 2 days lodging for trainings out of area 2 days car rental for trainings out of area Fuel charges

when there is a scheduling or staffing conflict associated with training offered locally

Description of Training Expenses:	10	\$50.00	\$500.00
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Fuel charges

Budget Narrative:

Travel may be required to access FCPTI training topics not available locally or when there is a scheduling or staffing conflict associated with training offered locally. Generally, travel to Central Florida requires a tank of gasoline.

Training Subtotal			\$12,000.00
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Organization: State Attorney's Office, 17th Judicial Circuit
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Victims Served and Types of Services**

Agency Name: STATE ATTORNEY'S OFFICE, 17TH JUDICIAL CIRCUIT

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request

(from the Budget Summary Page) \$487,029.12

# of Victims to be Served	Type of Victim	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
		\$487,029.12			
600	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$52,275.04	10.73%	30	Violation Protection Order
300	Adult Sexual Assault	\$26,137.52	5.37%	30	Trespass
50	Adults Sexually Abused/Assaulted as Children	\$4,356.25	0.89%	20	Throw Missile
10	Arson	\$871.25	0.18%	75	Criminal Mischief
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	50	Indecent Exposure, Voyeurism
500	Burglary	\$43,562.53	8.94%	325	Theft
300	Child Physical Abuse or Neglect	\$26,137.52	5.37%	0	
0	Child Pornography	\$0	0.00%	0	
900	Child Sexual Abuse/Assault	\$78,412.56	16.10%	0	
1200	Domestic and/or Family Violence	\$104,550.08	21.47%	0	
200	DUI/DWI Incidents	\$17,425.01	3.58%	0	
100	Elder Abuse or Neglect	\$8,712.51	1.79%	0	
0	Hate Crime: Racial/Religious/Gender/Sexual Orientation/Other	\$0	0.00%	0	

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Victims Served and Types of Services

	(Explanation Required)			
0	Human Trafficking: Labor	\$0	0.00%	0
25	Human Trafficking: Sex	\$2,178.13	0.45%	0
0	Identity	\$0	0.00%	0
	Theft/Fraud/Financial			
	Crime			
75	Kidnapping	\$6,534.38	1.34%	0
100	Mass Violence	\$8,712.51	1.79%	0
	(Domestic/International)			
200	Other Vehicular	\$17,425.01	3.58%	0
	Victimization (e.g., Hit and			
	Run)			
150	Robbery	\$13,068.76	2.68%	0
50	Stalking/Harassment	\$4,356.25	0.89%	0
300	Survivors of Homicide	\$26,137.52	5.37%	0
	Victims			
0	Teen Dating Victimization	\$0	0.00%	0
0	Terrorism	\$0	0.00%	0
	(Domestic/International)			
Total		5590	\$440,852.84	90.52%
Victims				530
Served				

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
3750	Information and Referral	0	
2000	Personal Advocacy/Accompaniment	0	
3500	Emotional Support or Safety Services	0	
0	Shelter/Housing Services	0	
5000	Criminal/Civil Justice System Assistance	0	
2500	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	16750	0	Subtotal of "Other" Services