

**OFFICE OF THE ATTORNEY GENERAL  
CRIME STOPPERS TRUST FUND**

<b>Check the Appropriate Box</b>		<b>Modification Number:</b> #3(Sep.) ✓
<b>10% Emergency Transfer Notice</b> <input type="checkbox"/>	<b>Budget Modification</b> <input checked="" type="checkbox"/>	
<b>BUDGET MODIFICATION</b>		
<b>Agency Name:</b>	Southwest Florida Crime Stoppers, Inc.	<b>Grant Number:</b>
<b>Grant Funding Period:</b>	7/1/2015 Through 6/30/2016	010-15

<b>Budget Modification Notice/Request</b>	<b>Current Approved Budget</b>	<b>%</b>	<b>Amount of Change (+ or -)</b>	<b>Proposed Budget</b>	<b>%</b>
Rewards & Public Education	\$168,628.00	90.87% ✓	-\$590.00 ✓	\$168,038.00	90.55% ✓
Operating Expenses	\$16,937.54	9.13% ✓	\$590.00 ✓	\$17,527.54	9.45% ✓
Salary Expenses	\$0.00	0.00% ✓	\$0.00	\$0.00	0.00%
<b>TOTAL:</b>	\$185,565.54	100.00%	\$0.00	\$185,565.54	100.00%

\*If any percentages are highlighted in red, your Budget Modification will not be processed.

<b>Indicate the Budget Line Item number monies will be taken from and list which Budget line item number monies will be transferred to. (Additional Pages may be added)</b>				
<b>From Line Item #</b>	<b>Amount</b>		<b>To Line Item #</b>	<b>Amount</b>
14	\$380.00 ✓		5	\$380.00 ✓
19	\$590.00 ✓		73	\$590.00 ✓
<b>Total:</b>	\$970.00		<b>Total:</b>	\$970.00

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**Complete the box below if requesting a Budget Modification. You must provide justification.**

For the modification of our Tip Software request, our annual bill came in \$380.00 more than projected. We are requesting moving \$380 from radio (line 14) to TipSoft software (line 5). We were not made aware of any price increases prior to our initial budget submission. For the modification for travel, we had also not anticipated prior to our budget submission the rules meeting in Tallahassee on 9/28/15, therefore there is a need to transfer funds to provide for that meeting. The \$590 requested is broken down as follows - and all costs are estimated due to plans not being finalized - mileage \$354.22 (398 each way x2 = \$354.22); per diem of \$72 (lunch and dinner on Sunday, all three meals on Monday, and breakfast and lunch on Tuesday); and hotel, estimated at \$80 per night x 2 = \$160. Total ESTIMATE is \$586.22, thus the request for \$590.00, rounding numbers up. Exact costs for hotel will not be known until travel is incurred or reservations are made. This request is to move \$590.00 from speciality items (line 19) to travel (line 73).

for \$3.<sup>78</sup> of other state allowable travel costs.

**Indicate in the box below what impact this modification will have on your program.**

The impact to our program for moving funds into the Tip Software will allow our program to maintain, without interruption, use of the TipSoft database, which is a clear benefit to our program. The impact the modification request for additional travel will be that our program will have a voice in the upcoming rules meeting in Tallahassee. Our board felt that we should be represented there.

*[Handwritten Signature]*

Signature of Crime Stopper Program Project Director

9-22-15

Signature Date

*[Handwritten Signature]*

Signature OAG Research & Training Specialist

9/22/15

Signature Date

*[Handwritten Signature]*

Approved by OAG Program Administrator

9-22-15

Signature Date

*[Handwritten Signature]*

Approved by Bureau Chief, Criminal Justice Programs

9/24/15

Signature Date

MAIL TO: Office of the Attorney General, Crime Stoppers, The Capitol, PL-01, Tallahassee, FL 32399-1050





**Budget Modification - Denied - Please Make Corrections and Resubmit**

Karen O'Bryan to: troutte, patkinson, kgravitt

09/22/2015 10:42 AM

Cc: Edna Smith, Shayla Crumity, Adrian Dillon, Melissa Ray

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Dear Ms. Route and Ms. Gravitt:

Your organization's Budget Modification #3(Sept) has been denied for the following reason(s)

- The budget modification is not completed in the second section which indicates the movement of money between categories, in this particular case this section should indicate the movement of -\$590.00 from the Rewards and Education to +\$590.00 to Operating Expenses
- Please place the following sentence in the justification section after the second sentence, "Therefore we are requesting to move \$380.00 from line item 14, Radio to line item 5, Tip Software."
- Please place the following sentence in the justification section after the last sentence, "Therefore we are requesting to move \$590.00 from line item 19, Program Speciality Items to line item 73, Travel."
- In addition, in the justification section, you will need to complete a travel breakdown. You will want to utilize the travel breakdown in the grant application budget submitted for the 2015-2016 grant year as your example.
- In the impact section, please remove the following from the last sentence, "not only for our program, but for our board's support of Mr. Atkinson in the role of FACS president."

Please make any corrections noted and resubmit your request. Thank you in advance for your assistance.

Karen L. O'Bryan, Research and Training Specialist  
Crime Stoppers Trust Fund  
Office of the Attorney General  
Division of Victim Services  
and Criminal Justice Programs  
PL-01, The Capitol  
Tallahassee, Florida 32399-1050  
Telephone: (850) 414-3362  
Fax: (850) 413-0633  
fcpti.com

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*Denied 9/22/15  
100*

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10% Emergency Transfer Notice	<input type="checkbox"/>	Budget Modification <input checked="" type="checkbox"/>
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Operating Expenses	\$16,937.54	9.13% ✓	<del>\$0.00</del> <i>+\$590<sup>00</sup></i>	\$16,937.54	<del>9.13%</del> <i>9.45%</i>
Salary Expenses	\$0.00	0.00% ✓	\$0.00	\$0.00	0.00%
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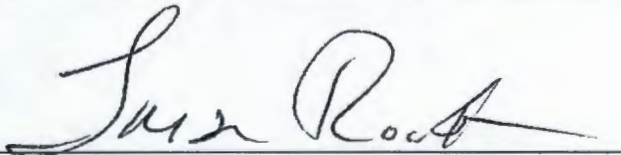
For the modification of our Tip Software request, our annual bill came in \$380.00 more than projected. We were not made aware of any price increases prior to our initial budget submission. For the modification for travel, we had also not anticipated prior to our budget submission the rules meeting in Tallahassee on 9/28/15, therefore there is a need to transfer funds to provide for that meeting.

→ Therefore we are requesting to move ~~6000~~ from line item 14, radio to line item 5, TIP software.

→ Therefore we are requesting to move from line item 19, Program Specialty Items to line item 13, Travel as follows: Hotel = \$ \_\_\_ per <sup>nights</sup> @ ~~150/night~~ = \$ \_\_\_

Indicate in the box below what impact this modification will have on your program.

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Signature of Crime Stopper Program Project Director

9-22-15

Signature Date

Signature OAG Research & Training Specialist

Signature Date

Approved by OAG Program Administrator

Signature Date

Approved by Bureau Chief, Criminal Justice Programs

Signature Date

MAIL TO: Office of the Attorney General, Crime Stoppers, The Capitol, PL-01, Tallahassee, FL 32399-1050